Yearly Status Report - 2018-2019

Part A	
Data of the Institution	
1. Name of the Institution	**SETH KESARIMAL PORWAL COLLEGE OF ARTS & SCIENCE & COMMERCE, KAMPTEE, NAGPUR**
Name of the head of the Institution	**Dr. M. B. Bagade**
Designation	**Principal**
Does the Institution function from own campus	**Yes**
Phone no/Alternate Phone no.	**07109288346**
Mobile no.	**9890830914**
Registered Email	**iqac.skpc@gmail.com**
Alternate Email	**principal@skpckamptee.org**
Address	**Near Dragon Palace, Kamptee**
City/Town	**Nagpur**
State/UT	**Maharashtra**
Pincode	**441001**

2. Institutional Status

Affiliated / Constituent	**Affiliated**
Type of Institution	**Co-education**
Location	**Semi-urban**
Financial Status	**Self financed and grant-in-aid**
Name of the IQAC co-ordinator/Director	**Dr. Prashant R. Dhongle**
Phone no/Alternate Phone no.	**07109288346**
Mobile no.	**9763344054**
Registered Email	**iqac.skpc@gmail.com**
Alternate Email	**principal@skpckamptee.org**

3. Website Address

Web-link of the AQAR: (Previous Academic Year)	http://skpckamptee.org/i/AQAR.html

4. Whether Academic Calendar prepared during the year

4. Whether Academic Calendar prepared during the year	**Yes**
if yes,whether it is uploaded in the institutional website: Weblink :	http://skpckamptee.org/i/Academic%20Calendar.html

5. Accrediation Details

Cycle	Grade	CGPA	Year of Accrediation	Validity	
				Period From	Period To
2	**B**	**2.82**	**2010**	**28-Mar-2010**	**27-Mar-2015**
3	**A**	**3.01**	**2016**	**16-Sep-2016**	**15-Sep-2021**

6. Date of Establishment of IQAC

6. Date of Establishment of IQAC	**29-Apr-2005**

7. Internal Quality Assurance System

Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries

Meeting of all Conveners of the Annual Committees	08-Sep-2018 1	18
IQAC Meeting	25-Sep-2018 1	11
Orientation Program on Quality Indicator Framework of NAAC	17-Oct-2018 1	35
First Edition of College News Bulletin	01-Nov-2018 180	2250
Orientation Program on Criteria V, VI & VII of NAAC	26-Nov-2018 1	36
SWAYAM Awareness Workshop	12-Dec-2018 1	35
Meeting of Non - Teaching Staff Members	12-Jan-2019 1	54
One Day State Level Workshop on Revised Accreditation Framework of NAAC	09-Mar-2019 1	247
Meeting of all Teaching staff members	30-Apr-2019 1	38
Academic Audit of Departments	24-Jun-2019 3	43
[View File](#)		

8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
College	Games Sports Grant	R. T. M. Nagpur University, Nagpur	2018 365	37380
College	20 MAH BN NCC	NCC Group Headquarter	2018 365	2538
Faculty	UGC MRP Physics Dr. Y. D. Tembhurkar	UGC	2013 1460	337484
College	UGC XII Plan GDA Grant	UGC	2018 365	301883
College	Salary Grant	Joint Director Office, Nagpur	2018 365	81630751
College	Scholarship	Maharashtra State Government	2019 365	5573666
[View File](#)				

9. Whether composition of IQAC as per latest NAAC guidelines:	**Yes**
Upload latest notification of formation of IQAC	[View File](#)
10. Number of IQAC meetings held during the year :	**4**
The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website	**Yes**
Upload the minutes of meeting and action taken report	[View File](#)
11. Whether IQAC received funding from any of the funding agency to support its activities during the year?	**No**

12. Significant contributions made by IQAC during the current year(maximum five bullets)

? IQAC organized a one day state level workshop on revised accreditation framework of NAAC on 9th March 2019. ? IQAC organized two orientation programs on quality indicator framework of NAAC for teaching staff members held on 17th October 2018 and 26th November 2018 and a SWAYAM awareness workshop on 12th December 2018. ? IQAC has done the academic audit of all the departments during 24th June 2019 to 26th June 2019. ? IQAC took regular meeting of Arts, Science and Commerce faculties and was instrumental in bringing the first edition of college news bulletin. ? IQAC helped in collecting and analyzing feedback from all stakeholders. The feedback analysis and action taken report has been uploaded on the college website.

[View File](#)

13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achivements/Outcomes
To organize extension activities in the society	**IQAC motivated the staff members to organize extension and awareness activities for the people in the society. Awareness programmes on breastfeeding, blood donation, health, sanitation, government schemes, stress management, morality and environment were conducted for the locals and villagers by the students and staff during the session.**
To organize State and University level competitions for students	**A State level seminar competition in Chemistry was organized on 22/02/2019. Inter - Collegiate seminar competition**

	in Life Sciences and Inter - Collegiate debate competition were organized for students. Inter - Collegiate Football and Cricket tournaments were also organized.
To organize skill development programmes for students	Six workshops were organized during the session for the skill development of the students namely: 1. Workshop on Bonsai preparation technique. 2. Workshop on Tools of Bioinformatics. 3. Workshop on Hockey skill development. 4. Workshop on self defence techniques. 5. Workshop on self - employment. 6. Workshop on Yogic - kriya.
To enhance the research activities	The teachers have been motivated to actively engage in research work leading to a total of 70 publications in various forums. Two teachers have been awarded Ph. D. during the session and the overall percentage of staff with Ph. D. is 81. The two research centres of the college Chemistry and Microbiology have International research collaborations.
To conduct academic audit of all departments	IQAC has done the academic audit of all the departments during 24th June 2019 to 26th June 2019.
To organize professional development programmes for teaching staff members	IQAC organized two orientation programs on quality indicator framework of NAAC for teaching staff members held on 17th October 2018 and 26th November 2018 and a SWAYAM awareness workshop on 12th December 2018. A workshop on reviewing teaching practices in Biochemistry was organized on 1st September 2018.
To organize workshop on NAAC	IQAC organized a one day state level workshop on revised accreditation framework of NAAC on 9th March 2019.
To enhance the teaching learning process	All departments ensure that teaching techniques employed are learner centric. Guest Lectures of eminent personalities have been arranged for students. Many students participated in different competitions in other institutions. All students are assigned as mentees to some teacher for mentoring.
To create Health Awareness	Various health awareness activities were conducted throughout the year for creating alertness about health, hygiene and sanitation in our society. Dental and eye check up camp for students and staff was also organized.
[View File](#)	

14. Whether AQAR was placed before statutory body ?	Yes

Name of Statutory Body	Meeting Date
CDC	12-Jul-2021

15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?	No

16. Whether institutional data submitted to AISHE:	Yes

Year of Submission	2019

Date of Submission	27-Feb-2019

17. Does the Institution have Management Information System ?	Yes

If yes, give a brief descripiton and a list of modules currently operational (maximum 500 words)	The Library of the college uses LIBMAN (Library Management System) automation package software, version 1.0 for its functioning. All the reports related to library are generated in this package. LIBMAN is an integrated, multiuser, multilingual package, which computerises all the inhouse operations of any library. This package is user friendly and can be handled and operated by the staff visàvis the beneficiaries of the system. Library is member to NLIST subscription and access to ebooks and ejournals is provided through NLIST. The online admissions of students are done in the college using Mastersoft ERP software MIS. The schedule of the admission and prospectus of the college is displayed on the software. Student has to register himself on the MIS for admission so as to generate his user id and password. Then the student has to fill the complete form with all necessary information and upload the required documents. The fees can be paid online or offline in the office. The admin can do the online verification of the form and generate the merit list of the students. The administrative staff can get all the required information regarding the student from this MIS. Student Icards,

fee status, Transfer Certificate, Bonafide Certificate, Group Information, Subject Analysis, Caste Data, Gender Data and all related information can be generated at a click by this MIS. The Management and the Principal can view all the information related to students registered, admitted, etc. Thus the MIS is very user friendly and it saves a lot of work and time of all the stakeholders. The accounts of the college are managed by the software Tally. Salaries of the college staff are generated online through HTE Sevarth a Maharashtra Government Initiative. All the exam related work of R. T. M. Nagpur University, Nagpur is done online through the university exam portal. The SKP Employee Credit Cooperative Society of the college has developed its own software for the smooth functioning of all its affairs.

Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

The college follows the academic calendar, syllabus and curriculum prescribed by the R. T. M. Nagpur University, Nagpur. College ensures that the curriculum is delivered to students in a well planned and effective manner. The college has highly qualified teaching staff members who ensure that the curriculum delivery is done in such a way to enhance the overall teaching – learning process. The annual academic calendar for the session is prepared by IQAC and the same is displayed for the teachers and students on college website and notice boards. The time – table committee prepares the time – table for all three faculties and the same is displayed on the notice boards before the beginning of the session. Based on this time – table, every department chalks out their own time – table allocating subject/practical to the concerned teacher according to the workload and their area of expertise. Every department has been given freedom to prepare their departmental calendar for conducting and managing their academic and departmental activities. At the beginning of the session the students are made aware of their curriculum, examination, certificate courses, curricular and co – curricular activities, NSS, NCC, awareness programs, sport facilities, cultural events, etc. so that they can schedule their work accordingly. The classroom teaching is supplemented with seminars, workshops, guest lectures, group discussions, tutorials, assignments, study tours, surveys, industrial visits, project writing etc. which are well planned for effective delivery of curriculum. Each teacher maintains the record of all activities and classes taken in their daily diaries signed by HoD and get them signed by Principal every month. Bridge courses and Remedial courses are also conducted by some departments to help the weak and meritorious students to excel in academics. The library of our college is well equipped with all necessary text and reference books for enhancing the learning process.

All the faculty members have been provided with user ID and password for accessing N – List database that offers access to a number of e – books and e – journals. In addition department libraries are set up by many departments to enhance the in – depth knowledge of the students. Teachers are encouraged to use innovative learner – centric techniques such as group discussions, seminars, presentations and case studies for more effective curriculum delivery. Our students are grouped and assigned to the care of class teachers and senior faculty for mentoring which helps the students in many ways and improves the learning system. The overview of the progress of the syllabus is taken regularly by Principal in the staff meetings and IQAC meetings. College allows its teachers to enhance their professional skills by participation in refresher and orientation courses, conferences, seminars, workshops and MOOC courses. An atmosphere of challenge and stimulation is maintained in all academic, co – curricular and extracurricular activities to ensure that the students are well prepared to meet and withstand the variety of challenges that will inevitably face in various spheres of life.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entreprene urship	Skill Development
One Month Certificate Course "Come Learn Urdu"	Nil	11/02/2019	30	Nil	Focus on learning basics of Urdu Language
Certificate Course in Functional English	Nil	11/02/2019	30	Improving Communicatio n Skill	Focus on learning basics of English Language

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
Nill	Nil	Nill
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1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
MA	Economics	15/06/2018
MA	Sociology	15/06/2018
MCom	Commerce	15/06/2018
MSc	Chemistry	15/06/2018
MSc	IT	15/06/2018
MSc	Microbiology	15/06/2018

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	62	Nil

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
0	Nill	Nill
	View File	

1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
BSc	Zoology	11
BSc	Botany	63
BSc	Biochemistry	28
MSc	Microbiology	17
MSc	Chemistry	7
MSc	IT	1
MCom	Commerce	40
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1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	No
Alumni	Yes
Parents	Yes

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

Feedback Obtained

Our college collects and analyses feedback in every session from different stakeholder's viz. students, teachers, alumni and parents so as to constantly enhance the overall quality of the teaching – learning process, resources and the teaching environment. College has constituted a Feedback Cell to collect and analyse the feedback from different stakeholders. The student's feedback is taken in three different questionnaire forms. In questionnaire I teacher's performance is evaluated by the student using the five point scale by taking different parameters like knowledge base, commitment, interest generated, accessibility and ability of the teacher. In the questionnaire II students have to give their feedback through fourteen multiple choice questions on curriculum, teacher's approach and evaluation done. In the questionnaire III students give their feedback on the resources and facilities available in the college. This questionnaire contains eighteen questions that have to be evaluated by the student on a five point scale. For students feedback the students are selected randomly from all the three faculties of UG and PG. Feedback about curriculum and college resources is taken from all the teaching staff members of the college and this feedback form contains ten questions evaluated on a five point scale. The parent – teacher association of the college takes feedback from the parents during parents meet. The feedback form for parents contains thirteen questions on the facilities available in the

college and the form has to be evaluated on a five point scale. Parents are also encouraged to provide their suggestions, if any, for improvement of the overall system. The alumni association of the college collects feedback from the alumnus of the college during alumni meeting or any other program. The feedback form for alumni has to be evaluated on a five point scale and it contains ten questions on the facilities available in the college and their personal evaluation of the college along with suggestions. The feedback forms for parents and alumni are also made available in every department, so that the feedback can be taken if anyone visits a particular department. The feedback forms collected from all stakeholders are analysed by the feedback cell in association with IQAC and the analysis report is being prepared. The report is shared with all staff members of the college. Based on the analysis report, necessary action is being taken by the Principal. On the basis of the feedback obtained and the recommendations of the stakeholders, the College effects changes, wherever possible, in the institutional processes and functioning. The feedback analysis and the action taken report are uploaded on the college website.

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
MSc	IT	40	5	5
MSc	Microbiology	44	42	39
MSc	Chemistry	46	50	46
MCom	Commerce	160	88	88
MA	Sociology	160	51	51
MA	Economics	160	15	15
BSc	IT	120	59	50
BSc	Science	744	644	616
BCom	Commerce	1116	862	807
BA	Arts	840	489	481
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2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2018	1954	246	37	2	11

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using	ICT Tools and resources	Number of ICT enabled	Numberof smart classrooms	E-resources and techniques used

	ICT (LMS, e-Resources)	available	Classrooms		
50	6	28	5	1	12

View File of ICT Tools and resources

View File of E-resources and techniques used

2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

Mentoring is a support service available to all students in our college. Our students are grouped and assigned as mentees under class teachers and senior faculty for mentoring. A mentor is an adviser, role model and friend who maintain a personal relationship with the mentee. Mentoring involves face-to-face communication and provides psychological support relevant to work, career and professional development. Through commitment in a caring way, taking part in the learning process and by taking the path with learner, the mentor helps the mentee to develop the overall personality, to expand and realize potentialities. Mentoring is the foundation of a lasting professional network. Mentors identify skill gaps in mentees in order to expand and realize their potentialities. Following objectives used for mentoring in our institute. ? To manage the day to day affairs of the class. ? Keeping an eye on the regularity of the student in the class and other discipline issues. ? Getting to know the family background (economic and social) of the student and suggesting any possible assistance in this regard. ? Maintaining the academic and personal history of the student. ? Know the students better so as to design suitable teaching learning methodologies. ? To identify slow and advanced learners. ? To direct the slow learners to remedial courses or teach them according to their needs. ? To direct the advanced learners for more ways of learning and solving problems. ? Keeping the students informed about various college activities and channelizing them to co - curricular and extracurricular activities or events as per their interest and talent. ? Noting the major milestones and the progress of the students over the years, thereby helping the student achieve her/ his potential with advice for suitable careers in their areas of excellence. ? Addressing individual student problems or any interpersonal issues arising in the class. ? To take first hand informal feedback from the students on the college and its functioning. ? Mentoring of students through trying times.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
2200	50	1:44

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
62	50	12	6	36

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
2018	Dr. Jayant V. Ramteke	Assistant Professor	Awarded Ph. D. in Physical Education by R. T. M. Nagpur University, Nagpur
2018	Dr. Jitendra S. Tagade	Assistant Professor	Awarded Ph. D. in History by R. T. M. Nagpur University, Nagpur
2018	Dr. Indrani V. Saha	Associate Professor	Recognized as Member of Board of Studies in Home Economics of R. T.

2018	Dr. Ragini K. Chahande	Associate Professor	Recognized as Member of Board of Studies in Biochemistry of R. T. M. Nagpur University, Nagpur
2018	Dr. Yashwant D. Meshram	Associate Professor	Recognized as Member of Board of Studies in Political Science of R. T. M. Nagpur University, Nagpur
2018	Dr. Alok R. Rai	Assistant Professor	Recognized as Member of Board of Studies in Biotechnology of R. T. M. Nagpur University, Nagpur
2019	Dr. Shyam S. Khandare	Assistant Professor	Recognized as Ph. D. Supervisor in Sociology by R. T. M. Nagpur University, Nagpur

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2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
BA	B. A.	Semester II	26/06/2019	16/08/2019
BA	B. A.	Semester IV	21/06/2019	19/07/2019
BA	B. A.	Semester VI	26/06/2019	11/07/2019
BCom	B. Com.	Semester II	26/04/2019	21/06/2019
BCom	B. Com.	Semester IV	02/05/2019	20/06/2019
BCom	B. Com.	Semester VI	03/05/2019	14/06/2019
BSc	B. Sc.	Semester II	06/06/2019	05/08/2019
BSc	B. Sc.	Semester IV	07/06/2019	01/08/2019
BSc	B. Sc.	Semester VI	31/05/2019	28/06/2019
BSc	B. Sc. IT	Semester II	24/04/2019	30/05/2019

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2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

The college has initiated the following reforms on Continuous Internal Evaluation (CIE) system: ? College has formed a College Examinations Committee which conducts the final internal examination in the college. ? The internal

evaluation is based on the various criteria such as Home Assignments, Practical Records, Projects, Class tests, Unit tests, Group Discussions, Viva-voce, Seminar Presentations and Personal interactions. ? The internal/practical examinations are conducted during each semester. Internal/Practical marks are given for every subject as per the weightages prescribed by R. T. M. Nagpur University, Nagpur. ? The internal evaluation is done by the concerned subject teachers and the department. The final marks are uploaded on R. T. M. Nagpur University Examination portal for compilation of final results. ? At the start of session, college conducts induction program, where students are updated about, the attendance requirements as well as the passing criteria and the grading system for the internal assessments. Whenever the students are in-doubt, they are encouraged to clarify them by discussing with their teachers. ? The library of the college is well stocked with the previous years question paper which the student can refer to understanding the question paper pattern and unit wise allocation of marks. ? Question banks are provided to the students and model answers are discussed in the class to ensure better results in their exams.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

University provides its academic calendar for the session which includes last date of admissions for each program for UG and PG, tentative dates for semester exams, winter vacation and summer vacation. College prepares its Academic Calendar at the beginning of every session in accordance with the academic calendar of the R. T. M. Nagpur University. Every department has been given freedom to prepare their departmental calendar for conducting and managing their academic and departmental activities. Departments include the schedule of unit tests, class tests, seminars and other such activities to be taken as per their needs in their academic calendar. The priority is given at all levels of planning and execution for optimally utilizing the number of teaching hours. The procedure and schedule of continuous internal evaluation of the students are communicated to the students at the departmental level. Teaching plan is prepared by faculty members taking into consideration the syllabus prescribed by Nagpur University, the available time for theory and practical classes, the examination schedule and evaluation time. In addition, college has formed a College Examinations Committee for conduction of final college examinations of every faculty. This committee prepares the time – table for final college internal examination. Every faculty member submits the question paper to this committee and the committee ensures that the examination is conducted as per the norms of university.

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

http://skpckamptee.org/i/Program%20Outcome.html

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
B. Com. Sem. VI	BCom	Commerce	177	142	80.2
B. Sc. Sem. VI	BSc	Microbiology	45	35	77.8

B. Sc. Sem. VI	BSc	Chemistry	114	86	75.4
B. Sc. Sem. VI	BSc	Zoology	25	24	96
B. Sc. Sem. VI	BSc	Botany	24	19	79.2
B. Sc. Sem. VI	BSc	Biochemistry	46	29	63
B. Sc. Sem. VI	BSc	Mathematics	81	65	80.2
B. Sc. Sem. VI	BSc	Electronics	22	20	90.9
B. Sc. Sem. VI	BSc	Physics	59	45	76.3
B. Sc. Sem. VI	BSc	Computer Science	37	32	86.5

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2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

[NIL](#)

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Major Projects	1460	UGC	1250800	337484

[View File](#)

3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
Nil	Nil	

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
I Prize in Seminar Competition in Physics	Sana Aliya	S. F. S. College, Nagpur	10/03/2019	Vidarbha Level
III Prize in Seminar Competition in Life Science	Kajal Shrivastav	S. K. Porwal College of Arts Science Commerce, Kamptee, Nagpur	06/03/2019	Inter-collegiate

II Prize Individual in Debate Competition	Ipsita Marathe	Anjuman Girls Degree College of Arts, Nagpur	13/02/2019	Inter-collegiate
I Prize Trophy in Debate Competition	Ipsita Marathe, Mariyam Arif	Anjuman Girls Degree College of Arts, Nagpur	13/02/2019	Inter-collegiate
II Prize in Essay Competition	Ekta Kushwaha	Sindhu Mahavidyalaya, Nagpur	14/01/2019	Inter-collegiate
I Prize (Rs 5,000/-) in Essay Competition	Anjali Shukla	Vishwamangalaya Student Council	01/10/2018	Vidarbha Level
I Prize in Flower Arrangement Competition	Payal Rokade	Santaji Mahavidyalaya, Nagpur	25/09/2018	Inter-collegiate
II Prize Individual in PowerPoint Competition	Kajal Shrivastav	Dharampeth M. P. Deo Memorial Science College, Nagpur	22/09/2018	Inter-collegiate
I Prize Trophy in PowerPoint Competition	Kajal Shrivastav, Jyoti Shende	Dharampeth M. P. Deo Memorial Science College, Nagpur	22/09/2018	Inter-collegiate
I Prize in Cooking Competition	Pallavi Mamulkar	Taywade College, Koradi, Nagpur	21/09/2018	Inter-collegiate

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3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsered By	Name of the Start-up	Nature of Start-up	Date of Commencement
0	Nil	Nil	Nil	Nil	Nill

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3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
0	0	0

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
Chemistry	1
Commerce	1
Economics	1
History	1

Microbiology	2
Physical Education	1

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
International	Computer Science	3	4.88
International	Microbiology	2	3.5
International	Botany	2	5.29
International	Physics	3	1.67
International	Economics	2	5.5
International	Political Science	5	5.85
International	English	2	5.5
International	Mathematics	1	1.02
National	Commerce	2	0
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3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
Urdu	8
Commerce	4
Political Science	3
Library	3
Physical Education	3
Botany	2
English	2
[View File](#)	

3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
Metal/Metal Oxide Nanoparticles: Toxicity, Applications, and Future Prospects	Alok R. Rai	Current Pharmaceutical Design	2019	19	Department of Microbiology, S K Porwal College, Kamptee, Nagpur, Maharashtra 441001	2
Acoustic Data on Molecular	Sudip Mondal	Russian Journal of Physical	2018	1	P.G. Department of	1

Interactions in Mixturesof Nitromethane and Nitroethane in Acetone at 303–318 K		Chemistry A			Chemistry, S.K. Porwal College, Kamptee, Dist. Nagpur, 441001 India	
Metal/Metal Oxide Nanoparticles: Toxicity, Applications, and Future Prospects	Ratiram G. Chaudhary	Current Pharmaceutical Design	2019	19	S. K. Porwal College of Arts, Science and Comerce, Kamptee	3
Green fabrication of Zinc oxide nano spheres by Aspidopterys Cordata for effective antioxidant and anti bacterial activity	Ratiram G. Chaudhary	Advanced Materials Letters (VBRI Press)	2019	21	S. K. Porwal College of Arts, Science and Comerce, Kamptee	3
Microwave-mediated Fabrication of Mesoporous Bi-doped CuAl2O4 Nanocomposites for Antioxidant and Antibacterial Performances	Ratiram G. Chaudhary	Material Today: Proceeding (Science-Direct)	2019	7	S. K. Porwal College of Arts, Science and Comerce, Kamptee	2
Fabrication of Microflower-shaped Mesoporous Fe (II) Chelate Polymer for Photocatalytic Performance under	Ratiram G. Chaudhary	Material Today: Proceeding (Science-Direct)	2019	4	S. K. Porwal College of Arts, Science and Comerce, Kamptee	1

Visible Light						
Microspheres/Custard-Apples Copper (II) Chelate Polymer: Characterization, Docking, Antioxidant and Antibacterial Assay	Ratiram G. Chaudhary	ChemistrySelect (Wiley)	2019	11	S. K. Porwal College of Arts, Science and Comerce, Kamptee	3
Phytosynthesis of nearly monodisperse CuO nanospheres using Phyllanthus Reticulatus/ Conyza Bonariensis and its antioxidant/ antibacterial assays	Ratiram G. Chaudhary	Material Science Engineering C (Science-Direct)	2019	45	S. K. Porwal College of Arts, Science and Comerce, Kamptee	6
Transition metal coordination polymers: Microwave-assisted synthesis, morphology, conductivity, and decomposition kinetics by TG/DTA techniques	Ratiram G. Chaudhary	Journal of the Chinese Advanced Materials Society (Taylor Francis)	2018	1	S. K. Porwal College of Arts, Science and Comerce, Kamptee	Nill
Electrospinning production of nanofibrous membranes	Ratiram G. Chaudhary	Environmental Chemistry Letter (Springer)	2018	25	S. K. Porwal College of Arts, Science and Comerce, Kamptee	1
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3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)						
Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
Electrospinning production of nanofibrous membranes	Ratiram G. Chaudhary	Environmental Chemistry Letter (Springer)	2018	11	4	S. K. Porwal College of Arts, Science and Comerce, Kamptee
Transition metal coordination polymers: Microwave-assisted synthesis, morphology, conductivity, and decomposition kinetics by TG/DTA techniques	Ratiram G. Chaudhary	Journal of the Chinese Advanced Materials Society (Taylor Francis)	2018	11	1	S. K. Porwal College of Arts, Science and Comerce, Kamptee
Phytosynthesis of nearly monodisperse CuO nanospheres using Phyllanthus Reticulatus/ Conyza Bonariensis and its antioxidant/ antibacterial assays	Ratiram G. Chaudhary	Material Science Engineering C (Science-Direct)	2019	11	8	S. K. Porwal College of Arts, Science and Comerce, Kamptee
Microspheres/Custard-Apples Copper (II) Chelate Polymer: Characterization, Docking, Antioxidant and Antiba	Ratiram G. Chaudhary	Chemistry Select (Wiley)	2019	11	2	S. K. Porwal College of Arts, Science and Comerce, Kamptee

cterial Assay						
Fabrication of Microflower-shaped Mesoporous Fe (II) Chelate Polymer for Photocatalytic Performance under Visible Light	Ratiram G. Chaudhary	Material Today: Proceeding (Science-Direct)	2019	11	Nill	S. K. Porwal College of Arts, Science and Comerce, Kamptee
Microwave-mediated Fabrication of Mesoporous Bi-doped CuAl2O4 Nanocomposites for Antioxidant and Antibacterial Performances	Ratiram G. Chaudhary	Material Today: Proceeding (Science-Direct)	2019	11	2	S. K. Porwal College of Arts, Science and Comerce, Kamptee
Green fabrication of Zinc oxide nanospheres by Aspidopterys Cordata for effective antioxidant and anti bacterial activity	Ratiram G. Chaudhary	Advanced Materials Letters (VBRI Press)	2019	11	2	S. K. Porwal College of Arts, Science and Comerce, Kamptee
Acoustic Data on Molecular Interactions in Mixtures of Nitromethane and Nitroethane in Acetone at 303-318 K	Sudip Mondal	Russian Journal of Physical Chemistry A	2018	3	1	P.G. Department of Chemistry, S. K. Porwal College, Kamptee, Dist. Nagpur, 441001 India
Metal/Metal Oxide	Alok R. Rai	Current Pharmaceut	2019	6	Nill	Department

Nanopartic les: Toxicity, Applicatio ns, and Future Prospects	ical Design				of Microbi ology, S K Porwal College, Kamptee, Nagpur, Ma harashtra 441001

[View File](#)

3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Attended/Semi nars/Workshops	5	28	18	11
Presented papers	17	23	Nill	2
Resource persons	2	Nill	1	5

[View File](#)

3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
Industrial Study on 16.02.2019	Department of Chemistry in collaboration with WCL Umred	3	40
Filariasis Medicine distribution on 06.02.2019	NSS in collaboration with Sub – district Hospital, Kamptee	5	105
Youth Parliament on 15.01.2019	R. T. M. Nagpur University	1	4
Young Voters Registration Campaign on 02.11.2018	NSS in collaboration with Kamptee Tahsil office	3	80
Health and Sanitation on 16.10.2018	Women Development Cell	5	30
Awareness on Sanjay Gandhi Niradhar Yojna on 06.10.2018	Grammonati Cell	5	92
Good Touch and Bad Touch on 04.09.2018	Internal Complaints Committee	3	250
Blood Donation	NSS in	4	20

	collaboration with IGMC, Nagpur		
World Breastfeeding Week 01.08.2018 to 07.08.2018	Department of Home Economics	2	34
Sapling Plantation Program on 01.07.2018	NSS	5	55

View File

3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
Nil	0	Nil	Nill

View File

3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activites	Number of students participated in such activites
NSS	R. T. M. Nagpur University	State Level NSS Camp	2	8
NSS	R. T. M. Nagpur University	University level NSS Camp	1	2
Student Parliament	Pune University	Indian Students Parliament	1	4

View File

3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
Research Collaboration	Dr. R. G. Chaudhary & Dr. R. K. Mishra (Spain)	Self	365
Research Collaboration	Dr. R. G. Chaudhary & Dr. D. Shaikh (Tirupati)	Self	365
Research Collaboration	Dr. R. G. Chaudhary & Dr. A. Mondal (Taiwan)	Self	365
Research Collaboration	Dr. R. G. Chaudhary & Dr. M. Desimone (Argentina)	Self	365
Research	Dr. R. G.	Self	365

Collaboration	Chaudhary & Dr. K. M. Dadure (Wardha)			
Research Collaboration	Dr. Alok R. Rai & Dr. Zhi-Feng Li (China)	Self		365
Research Collaboration	Dr. Alok R. Rai & Dr. R. P. Singh (Greater Noida)	Self		720
Research Collaboration	Dr. S. A. Mondal, Dr. R. Roy & Dr. S. Ghosh (Amravati)	Self		365
Research Collaboration	Dr. V. N. Chavan & Dr. S. J. Sharma (Nagpur)	Self		365
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3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
Awareness Camp	Program on Protection of Children from Sexual Offences Act (POCSO) 2012	Taluka Vidhi Seva Samiti, Kamptee	12/07/2018	12/07/2018	50
Registration Camp	Young Voters Registration Campaign	Kamptee Tahsil Office	02/11/2018	02/11/2018	80
Guidance Camp	Ragging, Cyber Crime and Child Rights	Taluka Vidhi Seva Samiti, Kamptee	27/11/2018	27/11/2018	65
Research	Callus Activity	Dr. Ambedkar College, Nagpur	14/01/2019	19/01/2019	01
Health Camp	Filariasis Medicine Distribution	Sub – District Hospital, Kamptee	06/02/2019	06/02/2019	105
Project Work	Pilot Study for data collection	Asharam College of Nursing, Kamptee	08/04/2019	11/04/2019	09
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3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
Mahatma Gandhi University, Kottayam, Kerala	20/05/2019	1. Exchange of information in the fields of teaching and research 2. Development of scientific research programs 3. Organization of joint conference, workshop and seminar	2
Virohan Institute of Health Management Sciences, Nagpur	23/05/2019	1. Training Program 2. Seminar	2
Quick Heal Foundation	01/05/2019	1. Online Course on 'Cyber Security Awareness' 2. Earn Learn Scheme 3. Faculty Development Program 4. Web Portal Impact Partner	18
		[View File](#)	

CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
0	0

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Seminar halls with ICT facilities	Existing
Classrooms with LCD facilities	Existing
Seminar Halls	Existing
Laboratories	Existing
Class rooms	Existing
Campus Area	Existing
[View File](#)	

4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or patially)	Version	Year of automation

Library Management System	Partially	1.0	2015

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Text Books	47676	4875740	415	141932	48091	5017672
Reference Books	4002	979687	189	87240	4191	1066927
e-Books	15000	27375	5000	5900	20000	33275
Journals	56	181051	13	48893	69	229944
e-Journals	5000	Nill	Nill	Nill	5000	Nill
Library Automation	1	42000	Nill	Nill	1	42000
Weeding (hard & soft)	6687	269033	Nill	Nill	6687	269033

View File

 4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
Nil	Nil	Nil	Nill

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4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/ GBPS)	Others
Existing	92	4	26	0	0	11	18	20	0
Added	0	0	0	0	0	0	0	0	0
Total	92	4	26	0	0	11	18	20	0

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

20 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
Nil	Nill

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year			
Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurredon maintenance of physical facilites
1500000	1578075	1400000	1366581

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

The procedures and policies for maintaining and utilizing physical, academic and support facilities in the college are well established. The college ensures that the utilization of available resources and maintenance of various facilities are done in a systematic manner. All HoDs submit their requirements for the year and the maintenance requirements of their departments at the beginning of the session to the Principal. In the laboratories the concerned laboratory staff looks after the cleanliness and maintenance of the equipments and other materials of the lab needed for experiments, in consultation with the Head of the Department. For any repair of the lab equipments the concerned vendor is contacted and the work is done. The stock register of all the departments are updated regularly. Every department is allocated a library budget each year for their requirement of books. The Head of the department submits the list of books required to the librarian. The Library committee in its meeting takes care of all issues related with the needs of library. The library committee in consultation with Principal takes the decision on weeding out of old books as and when required. To ensure return of books, 'No Dues Certificate' from library is mandatory for every student at the time of clearance. The physical facilities are maintained through annual maintenance contracts. The college has services of electrician, carpenter, mason, plumber and gardener who ensure that any wear and tear is taken care of immediately. The repair and maintenance of furniture and other necessities of the classroom are done before the beginning of the session. The annual contract for the cleanliness of all infrastructure of the college is given to a contractor, who along with his support staff takes care of maintaining cleanliness in the whole college premises, classrooms and office along with the systematic disposal of all kinds of waste. The department of Physical Education in consultation with the Principal looks after the maintenance of the sports ground. The Head of the department takes the service of the related people as and when required for the works to be done in the ground. The maintenance of the computers of the college is done by the agency Saffron IT Solutions. The agency has deputed his man in the college who visits twice a week or as per need to take care of any problem in any computer related to software or hardware and up gradation of the system. The maintenance of the college website and the broadband connection are done though annual contracts with the concerned agencies.

http://skpckamptee.org/i/college-policies.html

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	Extra Curriculum Activities (ECA)	2200	298365
Financial Support from Other Sources			

a) National	Scholarships Schemes	1358	3493887
b)International	0	Nill	0
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5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implemetation	Number of students enrolled	Agencies involved
Library Orientation Program	29/08/2018	108	Library Department
Workshop on Bonsai Preparation Techniques	14/09/2018	118	Department of Botany
Workshop on Tools of Bioinformatics	28/09/2018	92	Department of Microbiology Biochemistry
Hockey Skill Development Workshop	19/10/2018	30	Department of Physical Education
Workshop on Self Defence Techniques	02/02/2019	110	Internal Complaints Committee
One Month Certificate Course "Come Learn Urdu"	11/02/2019	37	Department of Urdu
Certificate Course in Functional English	11/02/2019	25	Department of English
Workshop on Self Employment	16/02/2019	16	Department of Home Economics
Workshop on Yogic Kriya	22/02/2019	42	Health Awareness Cell
Panel Discussion on Need for Gender Sensitization	08/03/2019	96	Internal Complaints Committee
View File			

5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passedin the comp. exam	Number of studentsp placed
2018	Coaching for Entry in Services	145	145	Nill	6
2018	Guest Lecture on	73	Nill	Nill	Nill

	Competitive Examinations organized by Department of Commerce				
2018	Guest Lecture on Importance of Political Science in Competitive Examinations organized by Department of Political Science	65	Nill	Nill	Nill
2018	Guest Lecture on Enhancing Communication Skills organized by Bhasha Abhyas Mandal	95	Nill	Nill	Nill
2018	Guest Lecture on Career Opportunities in the Armed Forces, Fire Services & Police Services organized by Placement Cell	71	Nill	Nill	Nill
[View File](#)					

5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
Nill	Nill	Nill

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Nameof organizations visited	Number of students participated	Number of stduents placed	Nameof organizations visited	Number of students participated	Number of stduents placed
Nil	Nill	Nill	Nil	Nill	Nill
[View File](#)					

5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Depratment graduated from	Name of institution joined	Name of programme admitted to
2019	71	B. Com.	Commerce	Seth Kesarimal Porwal College of Arts Science Commerce, Kamptee, Nagpur	M. Com.
2019	11	B. A.	Sociology	Seth Kesarimal Porwal College of Arts & Science & Commerce, Kamptee, Nagpur	M. A. Sociology
2019	9	B. Sc.	Chemistry	Seth Kesarimal Porwal College of Arts & Science & Commerce, Kamptee, Nagpur	M. Sc. Chemistry
2019	4	B. Sc.	Microbiology	Seth Kesarimal Porwal College of Arts & Science & Commerce, Kamptee, Nagpur	M. Sc. Microbiology
2019	5	B. Sc.	Mathematics	Institute of Forensic Science, Nagpur	Post Graduate Diploma in Forensic Science
2019	3	B. Sc.	Zoology	Sevadal Mahila Mahavidyalaya, Sakkardara, Nagpur	M. Sc. Zoology
2019	3	B. Com.	Commerce	Dr. Babasaheb Ambedkar College,	M. Com.

2019	2	B. Sc.	Mathematics	Dharampeth M. P. Deo Science College, Nagpur	M. Sc. Mathematics
2019	1	B. Sc.	Computer Science	PG Department of Computer Science, RTMNU, Nagpur	M. Sc. Computer Science
2019	1	B. Sc.	Physics	VMV College, Nagpur	M. Sc. Physics
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5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
NET	1
View File	

5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
Kabaddi (Women) Coaching Camp	College	20
Football (Women) Coaching Camp	College	30
Cross Country Coaching Camp	College	12
Debate Competition	Inter – Collegiate	33
Athletics (Women) Coaching Camp	College	15
Athletics (Men) Coaching Camp	College	35
Football (Men) Coaching Camp	College	38
General Knowledge Competition (September)	College	145
Kabaddi (Men) Coaching Camp	College	35
R. T. M. Nagpur University Football Zone Tournament	Inter – Collegiate	352
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5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
2018	Represented Maharashtra in I – league Football Tournament at Mumbai	National	1	Nill	196137	Riya Chandrashekhar Sukhdeve
2018	Represented Maharashtra in I – league Football Tournament at Mumbai	National	1	Nill	515728	Priya Chandrashekhar Sukhdeve
2018	Represented RTM Nagpur University in Boxing Tournament at Chandigarh	National	1	Nill	467358	Sujata Dharma Uikey
2018	Represented RTM Nagpur University in Boxing Tournament at Chandigarh	National	1	Nill	453259	Priya Vinayak Janbandhu

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5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

The college being an affiliated college of Rashtrasant Tukadoji Maharaj Nagpur University, Nagpur has to form the student council according to the directions and norms of the University every year and conduct the elections and nominate students on the student council. But for the session 2018 – 2019 the University has not issued any directions for the formation of the student council. Hence, an ad – hoc student council was formed by the college for the session 2018 – 2019. The Principal of the college nominated six students – one each from B. Sc., M. Sc., B. A., M. A., B. Com. and M. Com. on this ad – hoc body. The role of student council is to ensure an active participation of students in administrative and academic planning at all stages. The council collaborates with all the students to serve college community and provide a means for students to express and assist in college affairs. The student council provides an opportunity to students to develop leadership by organizing and carrying out college activities. The student council works as the voice of all the students of the college. Apart from student council, the college ensures that students are given representation in the committees which are related to students. The conveners of the committees are given freedom to nominate one or more student in their respective committees so as to ensure smooth and effective functioning

in the related issues. Student representation is given in various committees such as IQAC, College Magazine Editorial Board, Women Development Cell, Gramonnati Cell, Internal Complaints Committee, Extra Curricular Activities Committee, Social Awareness Cell and Environmental Awareness Protection Cell. Also students have active participation and representation in the various student societies formed like Bhasha Abhyas Mandal, Chemical Society, Microbiology Biochemistry Students Society, Itihas Abhyas Mandal, Arthashstra Abhyas Mandal etc. for organizing and conducting programs in their respective fields.

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

No

5.4.2 – No. of enrolled Alumni:

0

5.4.3 – Alumni contribution during the year (in Rupees) :

0

5.4.4 – Meetings/activities organized by Alumni Association :

Nil

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

College ensures that a decentralized system exists in its activities which involve maximum participation of staff members and students. The Principal is ably supported by two Vice – Principals, Head of the Departments and all teaching and non – teaching staff members in all the activities of the college as and when required. Students are given representation in the various college committees to carry out different activities of the college.Two practices of decentralization and participative management during the last year are as follows: 1. Magazine Editorial Board: The Editorial Board of the college magazine 'Kesari" is brought out every academic year, headed and published by the Principal of the college. The Principal and IQAC Coordinator select an Editor-in-Chief, and other Editorial Board members comprising of the faculty members who are mainly language teachers. They in turn select students for the editorial board, based on their knowledge and skill of the four languages which are taught in the college vis-à-vis, English, Marathi, Hindi and Urdu. Its primary focus is aimed at covering events and notable issues within the college, as well as exhorting students to pen down creative articles and poems etc. This magazine reflects the diversity inherent to the academic and extracurricular activities held throughout the year. Meritorious students find place in the magazine. Young men and women who have excelled in sports are also mentioned and appreciated. Similarly, students who have carved a niche for themselves and have earned laurels for the college by participating in various competitions also get a mention here. The outstanding, diligent, disciplined and focused students of NCC and NSS also find a place here. A section called alumni corner finds a place in the magazine where selected few ex-students travel down the nostalgic lanes of their college lives. Other sections where students get maximum opportunity to expose their talents are columns where they speak out about the burning issues. Senior Teachers also can speak their heart

out here and their experiences are of great help to others. The success of this magazine is due to the participatory management of all the staff members and students. 2. Extra Curricular Activities Committee: The Principal and IQAC coordinator prepare the extracurricular activities committee at the beginning of the session. One of the teachers is nominated as the convener of the committee by the Principal. The convener takes a meeting of his committee members and chalks out a detailed program for the activities to be taken in consultation with IQAC. Accordingly sub – committees with one convener are made for each of the events. The convener of these committees nominates some students and non – teaching staff for the smooth organization of the event. All these members pass the necessary details and information regarding the event to all the students. Every teacher guides and motivates their students to participate in such activities. With the active participation of every member, all the activities chalked out are successfully organized in a systematic way in a healthy environment.

6.1.2 – Does the institution have a Management Information System (MIS)?

Yes

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Admission of Students	Admissions of students are done as per the schedule given by the University. Admissions are done purely on merit basis as per the norms prescribed by the Government of Maharashtra and the University. All reservation policies are followed as per rules and regulations stated by Government of Maharashtra. Online admissions are done in the college using Mastersoft ERP software. College prospectus contains the detailed information about offline and online admission procedure, fee structure, courses offered, concessions, student support systems, academic calendar, rules and regulations, staff etc. The same is also reflected on the college website.
Industry Interaction / Collaboration	College has 4 MoU's with the following institutions: 1. Yashwantrao Chawhan Arts, Commerce Science College, Lakhandur, Bhandara for academic purpose. 2. Quick Heal Foundation, Pune for Cyber Security Awareness etc. 3. Mahatma Gandhi University, Kottayam, Kerala for research purpose. 4. Virohan Institute of Health Management Sciences, Nagpur for training program. Some faculties have research collaboration with researchers in foreign countries like Argentina, Jordan, Qatar, Taiwan, UK, Sweden, Israel, Spain and China. Some

	departments organize industrial visits. The sports ground is made available to many organizations for sports activities and civic authorities for various social purposes.
Human Resource Management	Recruitments of staff of the college are done by the Management as per prescribed norms and procedures of UGC, state government and the affiliating university. The staff members are encouraged for up grading their academic qualifications and participate in professional development programs. Performance assessment of all staff members is done every year by self-appraisal method. Welfare measures are provided to all staff members. The regular promotions of the staff members are done according to the rules and regulations of the government. Greater role of students in all the activities has also aided the human resource capital of the college.
Library, ICT and Physical Infrastructure / Instrumentation	The Library of the college uses LIBMAN (Library Management system) automation package software, version 1.0 for its functioning. Library is member to NLIST subscription and access to e-books and e-journals is provided through NLIST. College has a seminar hall with ICT facilities and a language laboratory with all required facilities. Every department has the facility of computer with printer. The physical facilities are maintained through annual maintenance contracts. The college has services of electrician, carpenter, mason, plumber and gardener who ensure that any wear and tear is taken care of immediately. The instruments are purchased as per the requirements.
Research and Development	The college encourages all its faculty members for doing quality research work and take up major and minor research projects. College has two recognized research centres in department of Chemistry and Microbiology. College gives incentives for paper presentation in International Conferences and paper publication in renowned journals. Best researcher of the year award is given by college to the eligible faculty member. The percentage of staff with Ph. D. is 81 (36 out of 44 permanent staff members). The college has 14 Ph. D. supervisors.

		College faculties have published many research papers in renowned and refereed journals.
	Examination and Evaluation	The college adopts transparency, confidentiality and fairness in complete assessment procedure related with the examination and evaluation of the students. The final examination is conducted by the R. T. M. Nagpur University, while internal assessment is carried out by the concerned departments based on Home Assignments, Practical Records, Projects, Class tests, Unit tests, Group Discussions, Viva-voce, Seminar Presentations and Personal interactions. College conducts induction program, where students are updated about the examination and evaluation procedures. The College Examinations Committee conducts the final internal examination in the college. Question banks are provided and model answers are discussed with students.
	Teaching and Learning	All departments ensure that teaching techniques employed are learner centric. Experimental learning is ensured by providing hands on training to students during practical classes. Seminars, workshops, guest lectures, group discussions, tutorials, assignments, study tours, surveys and project writing by students makes the teaching learning more effective. Each teacher maintains the daily dairy to keep track of completion of syllabus, revision, remedial coaching, extra lectures and other activities. Inflibnet facility is provided to faculties and students for access to e – books and e – journals. All students are assigned as mentees to some teacher for mentoring to improve the overall teaching learning process.
	Curriculum Development	As the college is an affiliated college of R. T. M. Nagpur University, Nagpur, it has to follow the curriculum prescribed by the University for the entire Programme. Although the curriculum is developed and prescribed by the university, the faculty members of the college take every steps and efforts to implement the same in an effective manner. In this session, total 09 faculty members of the college are involved in curriculum restructuring / revision/ syllabus

E-governace area	Details
development as the members of various Board of Studies associated with R. T. M. Nagpur University, Nagpur.	

6.2.2 – Implementation of e-governance in areas of operations:

E-governace area	Details
Planning and Development	The academic calendar for the session is made available on the college website for everyone's reference which contains the details of college activities and other events including holidays. IQAC circulates its notices and other reports to departments through e – mails and messages on whatsapp. College also has an official whatsapp group of all teaching and non – teaching staff members on which all the important circulars of college, university and government are shared.
Administration	College Administration Office is well equipped with Update version Computers connected with LAN connection, printers, Scanners, Xerox machine etc. Each office staff has been given individual Computer with LAN connected from WIFI LINK solution, UPS, Antivirus and other useful software's such as Tally, M. S. Office etc. Biometric fingerprint scanner is used to maintain the attendance login of the all the staff members. CCTV cameras have been installed in the college premises. Most of the important notices and circulars of college, university and government are shared with staff through online means.
Finance and Accounts	Most of the works in the salary section, scholarship section, college section and correspondence to university and government offices are done online. Salaries of all the staff members are disbursed through online transfers. Income Tax deductions at source (TDS) of all the staff and other audit submissions are also done by online mode only.
Student Admission and Support	For admission process, student statistics and cash counter MasterSoft ERP solution's pvt. ltd software is used, which stores the data of every student with details about fee collection, admission, TC etc. The library is computerized and access to e – books and e – journals is provided through the NLIST. Many faculties are connected to students through whatsapp

	groups to provide timely guidance. Details of competitions in other institutions and welfare schemes are shared with students in online mode also.
Examination	R. T. M. Nagpur University, Nagpur conducts the final examinations of every year students. All the exam related work has to be done online through the university exam portal. The question papers of the university exams are received online. The filling of the examination forms, enrolment forms, the uploading of internal assessment marks and practical marks is done online on the university exam portal.

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
2018	Dr. P. R. Dhongle	Train the Trainer Workshop for IQAC Coordinators, Mumbai	Nil	7395
2018	Dr. R. G. Chaudhary	European Advance Material Congress, Stockholm, Sweden	Nil	10000
[View File](#)				

6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
2018	Workshop on Reviewing Teaching Practices in Biochem istry	Nil	01/09/2018	01/09/2018	16	Nill
2018	Orientat	Nil			35	Nill

			17/10/2018	17/10/2018		
	ion Program on Quality Indicator Framework of NAAC					
2018	Orientation Program on Criteria V, VI VII of NAAC	Nil	26/11/2018	26/11/2018	36	Nill
2018	SWAYAM Awareness Workshop	Nil	12/12/2018	12/12/2018	35	Nill
2019	State Level Workshop on Revised Accreditation Framework of NAAC	Nil	09/03/2019	09/03/2019	247	Nill

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6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
Summer School on Research Conception, Technique Publication (with hands on) organized by Visvesvaraya National Institute of Technology, Nagpur	1	15/05/2019	14/06/2019	30
Pre Ph. D. Course work organized by UGC - HRDC, R. T. M. Nagpur University, Nagpur	1	22/04/2019	02/05/2019	11
Refresher Course in Environmental Science (Interdisciplinary	3	04/01/2019	24/01/2019	21

Course) organized by UGC - HRDC, R. T. M. Nagpur University, Nagpur				
Refresher Course in ICT Soft Skills (Interdisciplinary Course) organized by UGC - HRDC, R. T. M. Nagpur University, Nagpur	3	04/01/2019	24/01/2019	21
Refresher Course in Sociology / Social Work organized by UGC - HRDC, R. T. M. Nagpur University, Nagpur	1	05/12/2018	25/12/2018	21
Short Term Course – Workshop on MOOC's, E – Content Development Open Educational Resources organized by UGC - HRDC, R. T. M. Nagpur University, Nagpur	1	19/11/2018	24/11/2018	6
Maharashtra State Certificate in Information Technology (MSCIT) organized by Government of Maharashtra	1	01/09/2018	30/10/2018	60
Refresher Course in Physical Education organized by UGC - HRDC, R. T. M. Nagpur University,	1	10/10/2018	30/10/2018	21

Nagpur				
Refresher Course in Life Sciences (Zoology) organized by UGC - HRDC, R. T. M. Nagpur University, Nagpur	1	17/09/2018	07/10/2018	21

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6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
44	6	57	8

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
Group Insurance, S. K. Porwal Credit Co – Operative Society, Maternity and Paternity Leaves, Medical Facilities, Employee Ward Concessions	Group Insurance, S. K. Porwal Credit Co – Operative Society, Maternity and Paternity Leaves, Medical Facilities, Advance facilities, Employee Ward Concessions	Government Scholarships Freeships, Fee Concessions to weaker sections, Sports Facilities, Students Health Awareness Programs, Students Safety Insurance

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

The statutory auditor has been duly appointed by the college who does the regular internal audit. The accounts of the college have been audited and the report has been submitted to all the concerned Government offices for their assessment. The external audit of the college is done by the office of Joint Director, Higher Education, Nagpur and then the final audit is done by the Accountant General (Audit) – II Maharashtra, Nagpur Office. In the year 2019 the final audit of the college has been done by the Accountant General (Audit) – II Maharashtra, Nagpur Office for the period 01/04/2006 to 31/03/2018.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
Nil	0	Nil

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6.4.3 – Total corpus fund generated

0

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External	Internal

	Yes/No	Agency	Yes/No	Authority
Academic	No	Nill	Yes	IQAC
Administrative	No	Nill	Yes	Management

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

The parent – teacher association meeting was held on 21st February 2019 in the college. In this meeting 48 parents were present. Discussion was done on various matters related with students. All the suggestions given by parents were taken into consideration for enhancing the quality of teaching – learning process.

6.5.3 – Development programmes for support staff (at least three)

• Meeting of non – teaching staff members taken on 12/01/2019. • Dental and eye check up camp organized for staff members and students on 25/01/2019. • Workshop on Yogic Kriya organized for staff members and students on 22/02/2019. • Yoga day awareness program organized for staff members and students on 21/06/2019.

6.5.4 – Post Accreditation initiative(s) (mention at least three)

1. Regular meetings of Arts, Science and Commerce faculties. 2. Organized professional development programs for teaching staff members. 3. Organized more student centric programs for overall development of students. 4. College faculties have published many research papers in renowned and refereed journals. 5. One state level workshop organized by IQAC. 6. One mentor is allotted to each student of the college.

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b)Participation in NIRF	No
c)ISO certification	No
d)NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2018	Meeting of all Conveners of the Annual Committees	08/09/2018	08/09/2018	08/09/2018	18
2018	Orientation Program on Quality Indicator Framework of NAAC	17/10/2018	17/10/2018	17/10/2018	35
2018	First Edition of College News Bulletin	01/11/2018	01/11/2018	30/04/2019	10
2018		26/11/2018	26/11/2018	26/11/2018	36

	Orientation Program on Criteria V, VI VII of NAAC				
2018	SWAYAM Awareness Workshop	12/12/2018	12/12/2018	12/12/2018	35
2019	Meeting of Non – Teaching staff members	12/01/2019	12/01/2019	12/01/2019	54
2019	One Day State Level Workshop on Revised Accreditation Framework of NAAC	09/03/2019	09/03/2019	09/03/2019	247
2019	Meeting of all Teaching staff members	30/04/2019	30/04/2019	30/04/2019	38
2019	Academic Audit of Departments	24/06/2019	24/06/2019	26/06/2019	43
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CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
Workshop on Self Defence Techniques	02/02/2019	02/02/2019	92	18
Panel Discussion on Need for Gender Sensitization	08/03/2019	08/03/2019	80	16

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources
College has started the process of replacing the tube lights with LED lamps to conserve energy. More than 90 of the students come to college by bicycles or by using public transport. College has an Environmental Awareness and Protection Committee which creates awareness among students and society regarding environment. The committee organized an awareness program on environment for students of Arts and Commerce faculty on 17/09/2018. The committee created

awareness in students regarding filarial parasite (Nematode) which is spread by mosquitoes in Humans on 20/01/2019. Students of B. Sc. Final year under the banner of this committee created awareness on environment in Dr. Babasaheb Ambedkar Urdu High School, Kamptee on 21/02/2019. Students of B. A. first year under the banner of this committee created awareness on environment in the primary school at village Gada, Kamptee on 02/03/2019.

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Physical facilities	Yes	2
Ramp/Rails	Yes	2
Braille Software/facilities	Yes	Nill
Rest Rooms	Yes	2
Scribes for examination	Yes	Nill

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
2018	1	1	01/07/2018	1	Sapling Plantation Program	Awareness regarding tree plantation	30
2018	1	1	01/08/2018	7	World Breastfeeding Week	Awareness regarding breastfeeding	34
2018	1	1	01/09/2018	7	National Nutrition Week	Awareness about healthy and balanced diet	34
2018	Nill	1	04/09/2018	1	Lecture on Good Touch and Bad Touch	To aware children about good touch and bad touch	250
2018	1	1	15/09/2018	16	Swachchta Pakhwada	Awareness about cleanliness	148

2018	1	1	06/10/2018	1	Awareness Program for Villagers	Awareness on Sanjay Gandhi Niradhar Yojna of Government	92
2018	Nill	1	16/10/2018	1	Awareness Program for Locals	Awareness about health and sanitation	30
2018	1	Nill	19/10/2018	2	Hockey Skill Development Workshop	To create interest of students and improve skills in hockey	30
2019	1	Nill	02/02/2019	1	Workshop on Self Defence Techniques	To develop self defence techniques of students	110
2019	1	1	16/02/2019	1	Workshop on Self Employment	To train students with skills for self employment	16

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7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
Code of Conduct for Principal	24/04/2019	The code of conduct for Principal has been defined and it has been uploaded on the college website.
Code of Conduct for Teachers	24/04/2019	The code of conduct for the teaching staff members has been defined and it has been uploaded on the college website.
Code of Conduct for Non – Teaching Staff	24/04/2019	The code of conduct for the non – teaching staff

		members has been defined and it has been uploaded on the college website.
Code of Conduct for Students	24/04/2019	The code of conduct for the students has been defined and it has been uploaded on the college website.

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
Vasantrao Naik Jayanti Celebration	01/07/2018	01/07/2018	14
Sapling Plantation Program	01/07/2018	01/07/2018	30
Lokmanya Bal Gangadhar Tilak Jayanti Celebration	23/07/2018	23/07/2018	12
World Breastfeeding Week	01/08/2018	07/08/2018	34
Independence Day Celebration Program	15/08/2018	15/08/2018	290
Blood Donation Camp	28/08/2018	28/08/2018	20
National Nutrition Week	01/09/2018	07/09/2018	34
Dr. Sarvapalli Radhakrishnan's Birth Anniversary Celebrated as Teacher's Day	05/09/2018	05/09/2018	215
Raobahadur D. Laxminarayan Day Celebration	30/09/2018	30/09/2018	12
Swachchta Pakhwada under Swachch Bharat Abhiyan	15/09/2018	30/09/2018	148
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7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

? Waste disposal is done in systematic manner. ? Emphasis is laid on Save Water and Save Electricity. ? Tree plantation is done and the campus is maintained as Green Campus. ? Circulars and notices are shared online to reduce the use of papers. ? The natural ventilation in the college reduces the use of air conditioners. ? The college campus allows for percolation of water into the soil thereby enabling recharging of underground water reserves.

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

Best Practice I 1. Title of the Practice – SKP Employee Credit Co-operative

Society Ltd. Kamptee 2. Objectives ? To motivate the society members for savings, self – dependence and cooperation. ? To cater the emergency economical needs of the members. ? To provide quick loans to the needy members of the society. ? To undertake the different programs for the social and economical development of the members. ? To develop the environment of unity and economical freedom among the members. 3. The Context Seth Kesarimal Porwal College has a Credit Co-operative Society named as S. K. P. College Karmachari Sahakari Pat Purwatha Sanstha Limited Kamptee. It was established in 1978 with the purpose to assist the college employees economically in their urgent needs. The membership of the society can be attained only by the permanent employees (teaching and non-teaching) of the college after the completion of probation period. The society has been successfully running for last 41 years. It has catered the urgent needs of the members by sanctioning loans to them in a very short period of time. It began as a small sapling in 1978 and today it has been flourishing as a huge tree of 130 members. The society initiated the short term and long term loan facility in the beginning and gradually, introduced RDs, DBRDs, Death Benefit Schemes and retirement benefit schemes for the members. The society has been acquiring 'A' grade for last 20 years. Every year, the meritorious wards of the members are felicitated by the society. The society gives them cash prizes on the occasion of the annual meeting. Teachers are also felicitated by the society for their extra ordinary achievements in academics like Ph.D. 4. The Practice SKP Employee Credit Cooperative Society was established in 1978 and has been running successfully for last 41 years. The distinctive feature of the society is that there has been an unopposed election of the office bearers since the establishment of the society. All the members unanimously accept the decision of the chairman in connection with the appointment of the office bearers. The chairman of the society is the Principal of the college. Another striking feature of the society is that the office bearers have been working without any remuneration, incentive or payment. The society did not record any dispute or grievances throughout the years. The society has also developed its own software for the smooth functioning of the loan transactions. The best practice of the society is to sanction quick short term or long term loans to the needy members, RD (Recurring Deposits) and DBRD (Death Benefits Recurring Deposits) facilities. The short term loan limit is Rs. 60,000. The society ensures to make this amount available to the needy member within a single day so that he/she can use it as an emergency fund. Every member of the society feels economically independent because society is always ready to cater the needs of the members and the repayment of loans (EMI) is salary attached. The long term loan limit is 4 lakhs. This amount of loan is also credited to the needy employees in a day or two. The duration of repayment is 5 to 6 years. Society offers 8 and 9 interest on one year and two year RDs respectively. This facility develops a saving habit among the members. There are few RDs which run for 3 to 5 years and society gives a fine interest of 11 on them which is comparatively more than of the nationalized banks. The extra ordinary feature of the society is DBRD (Death Benefits Recurring Deposits). DBRD is a sort of insurance to the members in which if the employee or the member passes away in service and he is carrying any loan, he/she is exempted from the loan. The loan amount exempted to the dead member is not adjusted by the society it is recovered from the other members equally. This practice not only saves the society from the economical collapse but also creates an incredible bonding among the members (staff). Mr. Nashik Bansod (Lab Attendant) passed away on 25th October 2018 and his nominee was paid Rs. 1,95,998/- by the society under this scheme. Society also felicitates the retiring employees on their superannuation ceremony by handing them over a cheque of their savings and Rs. 3,000/- as a token of love and affection. 5. Evidence of Success Teaching and non-teaching members of the college become conscious of the values which the society nourished, treasured and practicised. Teachers, members of the non teaching staff and all the stakeholders are cooperating for the

spectacular progress of the society. The society has been achieving grade 'A' for last 20 years. It did not record any conflict of interest from any member since its establishment. Following are the list of evidence of success for the session 2018 – 2019 ? Balance Sheet 2018-19 ? Profit and Loss Accounts ? Minutes of the annual Meeting ? Documents of Death Benefit given to Mr. Nashik Bansod under DBRD scheme 6. Problems Encountered and Resources Required A huge demand of loans from the employees at times cannot be fulfilled due to the shortage of reserved fund. Society does not take any loans from other banks to fulfil the loan demands of the members because it will increase the interest rates against the repayment which may affect their monthly budget. All the office bearers including the chairman and the secretary are the regular employees of the college. Apart from discharging their all academic (Teaching/non-teaching) and administrative duties they are finding time to work for the progress of the society. Society faces the problem of full time man power but the executive body of the society manages everything by giving their extra time for the betterment of it. 7. Notes Notices regarding the distribution of dividend and the meetings of the society were displayed on the notice board time to time. Best Practice II 1. Title of the Practice – Health Awareness Campaign 2018 – 2019 2. Objectives ? To inculcate the habits of cleanliness among the staff and the students. ? To educate the students and make them aware of how to take proper care of their health. ? To motivate the staff and the students for blood donation and organ donation. ? To educate the students about health care, vaccination, hygiene and illness prevention. ? To motivate the staff and the students for regular exercise and yoga. 3. The Context The World Health Organization defines health as a state of mental, physical and social well being and not merely physical well being. Individuals who are healthy in mind are automatically healthy in their bodies. Good health is man's greatest possession. A healthy person is one who can function up to his optimal capacity without any difficulty. Good health facilitates a lot of other body processes. Good health helps us to handle stress and combat with increasing pressure. And hence, the college has organized various health awareness activities during the session 2018-19 to create awareness among students and society regarding health and sanitation with the above mentioned objectives. 4. The Practice Under the aegis of Health Awareness Campaign 2018-19, various health awareness activities were undertaken by the college during the session. 1. World Breastfeeding Week from 1st August 2018 to 7th August 2018. 2. Blood Donation Camp on 28th August 2018. 3. National Nutrition Week from 1st September 2018 to 7th September 2018. 4. Guest Lecture on Feminine hygiene on 8th September 2018. 5. Swachha Pakhwada under Swaccha Bharat Abhiyan from 15th September to 30th September 2018. 6. Program on Oral and Vector Born diseases on 27th September 2018. 7. Meditation Workshop for students and staff on 28th and 29th September 2018. 8. Program on Health and Sanitation on 16th October 2018. 9. First Aid Awareness Program on 16th January 2019. 10. Dental and Eye Check up Camp for students and staff on 25th January 2019. 11. Distribution of the medicines of Filariasis on 6th February 2019. 12. Workshop on Yogic Kriya for students and staff on 22nd February 2019. 13. Program on Stress Management on 28th February 2019. 14. One week service camp at village Ajni from 23rd February to 1st March 2019. 15. Guest lecture on Nutrition and Health on 12th March 2019. 16. International Yoga Day on 21st June 2019. 5. Evidence of Success Reports and photographs of all the above mentioned activities. 6. Problems Encountered and Resources Required Health and hygiene is a part of education and it is required to be maintained in our daily routine. There are about 2000 students in the college whereas numbers of lavatories are less hence the number of lavatories can be increased in the college premises. Girl students are to be hygiene educated by lady teachers. Toilet etiquettes are needed to be inculcated among the students through organizing more specific health related programs.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link
http://skpckamptee.org/i/Best%20Practices.html

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

Education to All Seth Kesarimal Porwal College, Kamptee was established in the year 1964 by the striving efforts of the founder President Shri Nemkumarji Porwal with a vision to cater to the need of the education of the rural, economically and socially backward classes of the society. Earlier there was no institution in Kamptee area for higher education and it was quite difficult for the poor students to pursue their higher education. Students from lower middle class family used to go all the way to Nagpur for the further education. Girl students were also deprived of higher education since there was no college in Kamptee and the parents of the girls were not comfortable to send them to Nagpur on account of economical and their safety issue. Keeping these things in mind, Shri Nemkumarji Porwal established this college with the motto 'Education to All' and this has become the regular policy of the college till date. To fulfill this motto, the students have been given admission in the college without caring much about their achievement in school examinations. No one is denied admission in the college in this rural region and many of the students are found to be the first generation learners group. But credits should be given to the teachers of the institute who could mold the students which are reflected in the results of the college that is at par with the results of Rashtrasant Tukadoji Maharaj Nagpur University, Nagpur. The college has framed the vision and mission for the all round development of the students in which 'Education to All' has been thoroughly emphasized. Education is the only source for the rural and poor students to eliminate poverty. It also promotes social inclusiveness and communal harmony. The institution looks forward to the all round development of the students, so that they may become aware of the social commitments. The college also takes care of such few students who are coming from economically weaker sections by waiving off the fee and giving them concession in remitting the annual clearance dues. Students aspire to seek admission in sports quota, are also given concession in fee. Students are also time to time informed about the various scholarships other than GOI scholarship. Teachers from various departments have also started merit scholarship to motivate the students to excel in the examinations.

Provide the weblink of the institution
http://skpckamptee.org/i/Institutional%20Distinctiveness.html

8.Future Plans of Actions for Next Academic Year

• To take more steps to enhance the quality of teaching – learning process. • To organize induction programs for first year students. • To arrange health awareness programs for staff and students. • To arrange programs on social awareness and environment awareness. • To arrange some programs on gender sensitization. • To organize the National Conferences in Science, Commerce and Arts faculties. • To start a One Month Certificate Course in Yoga and Meditation. • To arrange Guest Lectures on Skill Development of students. • To arrange some research workshop and motivate staff members for enhancing the research work. • To organize inter – collegiate events for students. • To adopt some village as part of social responsibility. • To organize some skill enhancing programs for the staff members. • To encourage more linkages and collaborations with other institutes / industries. • To encourage students for participation in events organized in other institutes. • To organize career guidance programs for

students. • To do the Green Audit of the college. • To encourage staff for development of e – content. • To encourage staff for participation in Conferences, Seminars and Workshops. • To provide personal counselling to students through mentor – mentee.