



Yearly Status Report - 2019-2020

Part A

Data of the Institution

1. Name of the Institution		SETH KESARIMAL PORWAL COLLEGE OF ARTS & SCIENCE & COMMERCE, KAMPTÉE, NAGPUR
Name of the head of the Institution		Dr. M. B. Bagade
Designation		Principal
Does the Institution function from own campus		Yes
Phone no/Alternate Phone no.		07109288346
Mobile no.		9890830914
Registered Email		iqac.skpc@gmail.com
Alternate Email		principal@skpckamptee.org
Address		Near Dragon Palace, Kamptee
City/Town		Nagpur
State/UT		Maharashtra
Pincode		441001

2. Institutional Status					
Affiliated / Constituent		Affiliated			
Type of Institution		Co-education			
Location		Semi-urban			
Financial Status		Self financed and grant-in-aid			
Name of the IQAC co-ordinator/Director		Dr. Prashant R. Dhongle			
Phone no/Alternate Phone no.		07109288346			
Mobile no.		9763344054			
Registered Email		iqac.skpc@gmail.com			
Alternate Email		principal@skpckamptee.org			
3. Website Address					
Web-link of the AQAR: (Previous Academic Year)		http://skpckamptee.org/eCraft-user-editor/skpckamptee-org/image/AQAR%202018-2019.pdf			
4. Whether Academic Calendar prepared during the year		Yes			
if yes,whether it is uploaded in the institutional website: Weblink :		http://skpckamptee.org/eCraft-user-editor/skpckamptee-org/image/2019-20%20Academic%20Calendar.pdf			
5. Accrediation Details					
Cycle	Grade	CGPA	Year of Accrediation	Validity	
				Period From	Period To
2	B	2.82	2010	28-Mar-2010	27-Mar-2015
3	A	3.01	2016	16-Sep-2016	15-Sep-2021
6. Date of Establishment of IQAC			29-Apr-2005		
7. Internal Quality Assurance System					
Quality initiatives by IQAC during the year for promoting quality culture					

Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries
National Webinar on ICT Tools for College Teachers	28-May-2020 2	350
Virtual IQAC Meeting on Zoom Platform	28-Apr-2020 1	11
Skill Enhancement Workshop	03-Mar-2020 1	80
MoU with Edubridge Learning Private Limited, Nagpur	22-Jan-2020 1095	130
Adoption of Ghorpad Village by College	22-Jan-2020 1	150
Meeting of all Teaching staff members	20-Jan-2020 1	42
Green Audit of the College	01-Oct-2019 120	12
Regional Workshop on Research Work & its Significance	27-Sep-2019 1	220
Meeting of all Teaching staff members	30-Aug-2019 1	34
IQAC Meeting	18-Jul-2019 1	10
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8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
College	Games Sports Grant	R. T. M. Nagpur University, Nagpur	2019 365	55195
College	NSS Fund	R. T. M. Nagpur University, Nagpur	2019 365	82200
College	20 MAH BN NCC	NCC Group Headquarter	2019 365	820
Faculty	UGC MRP Microbiology Dr. Alok R. Rai	UGC	2012 1460	892
College	Conference Organization	SERB (DST)	2019 2	100000
College	Salary Grant	Joint Director Office, Nagpur	2019 365	90370447
College	Scholarship	State	2020	8503594

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9. Whether composition of IQAC as per latest NAAC guidelines:

Yes

Upload latest notification of formation of IQAC

[View File](#)

10. Number of IQAC meetings held during the year :

2

The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website

Yes

Upload the minutes of meeting and action taken report

[View File](#)

11. Whether IQAC received funding from any of the funding agency to support its activities during the year?

No

12. Significant contributions made by IQAC during the current year(maximum five bullets)

? IQAC took the initiative in adopting the Village Ghorpad by the College for creating awareness regarding social issues, health problems and welfare schemes. ? IQAC organized a Regional Workshop on Research Work its Significance, a Skill Enhancement Workshop and a National Webinar on ICT Tools for College Teachers for the professional development of the staff members. ? IQAC initiated and contributed in the organization of Green Audit of the college and International and National Conferences in the college. ? IQAC helped in collecting and analysing feedback from all stakeholders. The feedback analysis and action taken report has been uploaded on the college website. ? IQAC took the regular meetings of Arts, Science and Commerce faculties.

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13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achivements/Outcomes
To organize extension activities in the society	College adopted the Village Ghorpad for creating awareness regarding social issues, health problems and welfare schemes. Some awareness activities were also undertaken in the nearby areas of the college.
To organize State and University level competitions for students	State Level Seminar competition in Chemistry and State Level Debate Competition were organized for students. Various Inter - Collegiate

	competitions were also organized.
To organize career counselling programmes for students	Various career counselling seminars were organized for students.
To enhance the research activities	The faculties have published a total of 92 research publications in various forums in the session. The percentage of staff with Ph. D. is 81. The two research centres of the college Chemistry and Microbiology have International research collaborations.
To conduct Green Audit of the College	The Green Audit of the College was successfully completed in the session 2019 - 2020.
To organize Conferences	One International Conference, Two National Conferences, Two Regional Workshops and Two National Webinars were successfully organized by the college.
To organize professional development programmes for teaching staff members	IQAC organized a Regional Workshop on Research Work & its Significance, a Skill Enhancement Workshop and a National Webinar on ICT Tools for College Teachers for the professional development of the staff members.
To enhance the teaching learning process	Every Department ensures that student centric approach is adopted in teaching. Guest Lectures and Seminars are organized for enhancing the learning process. Many students participate in various competitions in other institutes. Every student is assigned as mentee to some teacher for mentoring.
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14. Whether AQAR was placed before statutory body ?	Yes				
<table border="1" style="width: 100%;"> <thead> <tr> <th style="width: 50%;">Name of Statutory Body</th> <th style="width: 50%;">Meeting Date</th> </tr> </thead> <tbody> <tr> <td style="text-align: center;">CDC</td> <td style="text-align: center;">12-Jul-2021</td> </tr> </tbody> </table>		Name of Statutory Body	Meeting Date	CDC	12-Jul-2021
Name of Statutory Body	Meeting Date				
CDC	12-Jul-2021				
15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?	No				
16. Whether institutional data submitted to AISHE:	Yes				
Year of Submission	2020				

Date of Submission	24-Jan-2020
17. Does the Institution have Management Information System ?	Yes
If yes, give a brief description and a list of modules currently operational (maximum 500 words)	<p>The Library of the college uses LIBMAN (Library Management System) automation package software, version 1.0 for its functioning. All the reports related to library are generated in this package. LIBMAN is an integrated, multiuser, multilingual package, which computerises all the inhouse operations of any library. This package is user friendly and can be handled and operated by the staff visàvis the beneficiaries of the system. Library is member to NLIST subscription and access to ebooks and ejournals is provided through NLIST. The online admissions of students are done in the college using Mastersoft ERP software MIS. The schedule of the admission and prospectus of the college is displayed on the software. Student has to register himself on the MIS for admission so as to generate his user id and password. Then the student has to fill the complete form with all necessary information and upload the required documents. The fees can be paid online or offline in the office. The admin can do the online verification of the form and generate the merit list of the students. The administrative staff can get all the required information regarding the student from this MIS. Student Icards, fee status, Transfer Certificate, Bonafide Certificate, Group Information, Subject Analysis, Caste Data, Gender Data and all related information can be generated at a click by this MIS. The Management and the Principal can view all the information related to students registered, admitted, etc. Thus the MIS is very user friendly and it saves a lot of work and time of all the stakeholders. The accounts of the college are managed by the software Tally. Salaries of the college staff are generated online through the 'Sevarth' a Maharashtra Government Initiative. All the exam related work of R. T. M. Nagpur University, Nagpur is done online</p>

through the university exam portal. The SKP Employee Credit Cooperative Society of the college has developed its own software for the smooth functioning of all its affairs.

Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

The college follows the academic calendar, syllabus and curriculum prescribed by the R. T. M. Nagpur University, Nagpur. College ensures that the curriculum is delivered to students in a well planned and effective manner. The college has highly qualified teaching staff members who ensure that the curriculum delivery is done in such a way to enhance the overall teaching - learning process. The annual academic calendar for the session is prepared by IQAC and the same is displayed for the teachers and students on college website and notice boards. The time - table committee prepares the time - table for all three faculties and the same is displayed on the notice boards before the beginning of the session. Based on this time - table, every department chalks out their own time - table allocating subject/practical to the concerned teacher according to the workload and their area of expertise. Every department has been given freedom to prepare their departmental calendar for conducting and managing their academic and departmental activities. At the beginning of the session the students are made aware of their curriculum, examination, certificate courses, curricular and co - curricular activities, NSS, NCC, awareness programs, sport facilities, cultural events, etc. so that they can schedule their work accordingly. The classroom teaching is supplemented with seminars, workshops, guest lectures, group discussions, tutorials, assignments, study tours, surveys, industrial visits, project writing etc. which are well planned for effective delivery of curriculum. Each teacher maintains the record of all activities and classes taken in their daily diaries signed by HoD and get them signed by Principal every month. Bridge courses and Remedial courses are also conducted by some departments to help the weak and meritorious students to excel in academics. The library of our college is well equipped with all necessary text and reference books for enhancing the learning process.

All the faculty members have been provided with user ID and password for accessing N - List database that offers access to a number of e - books and e - journals. In addition department libraries are set up by many departments to enhance the in - depth knowledge of the students. Teachers are encouraged to use innovative learner - centric techniques such as group discussions, seminars, presentations and case studies for more effective curriculum delivery. Our students are grouped and assigned to the care of class teachers and senior faculty for mentoring which helps the students in many ways and improves the learning system. The overview of the progress of the syllabus is taken regularly by Principal in the staff meetings and IQAC meetings. College allows its teachers to enhance their professional skills by participation in refresher and orientation courses, conferences, seminars, workshops and MOOC courses. An atmosphere of challenge and stimulation is maintained in all academic, co - curricular and extracurricular activities to ensure that the students are well prepared to meet and withstand the variety of challenges that will inevitably face in various spheres of life.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entrepreneurship	Skill Development
One Month Certificate Course "Come and Learn Urdu"	Nil	12/07/2019	30	Nil	Focus on learning basics of Urdu Language
One Month Certificate Course "Yoga and Meditation"	Nil	15/07/2019	30	Nil	Focus on Physical and Mental Health
Certificate Course in Functional English	Nil	09/08/2019	30	Improving Communication Skill	Focus on learning basics of English Language
One Month Online Certificate Course "Yoga and Meditation"	Nil	28/02/2020	30	Nil	Focus on Physical and Mental Health

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
Nil	Nil	Nil
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1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
MA	Economics	17/06/2019
MA	Sociology	17/06/2019
MCom	Commerce	17/06/2019
MSc	Chemistry	17/06/2019
MSc	IT	17/06/2019
MSc	Microbiology	17/06/2019

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	98	Nil

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
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Nil	Nil	Nil
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1.3.2 – Field Projects / Internships undertaken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
BSc	Zoology	11
BSc	Botany	20
BSc	Biochemistry	45
MSc	Microbiology	20
MSc	Chemistry	9
MSc	IT	4
MCom	Commerce	42
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1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	No
Alumni	Yes
Parents	Yes

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

Feedback Obtained
<p>Our college collects and analyses feedback in every session from different stakeholder's viz. Students, teachers, alumni and parents so as to constantly enhance the overall quality of the teaching - learning process, resources and the teaching environment. College has constituted a Feedback Cell to collect and analyse the feedback from different stakeholders. The student's feedback is taken in three different questionnaire forms. In questionnaire I teacher's performance is evaluated by the student using the five point scale by taking different parameters like knowledge base, commitment, interest generated, accessibility and ability of the teacher. In the questionnaire II students have to give their feedback through fourteen multiple choice questions on curriculum, teacher's approach and evaluation done. In the questionnaire III students give their feedback on the resources and facilities available in the college. This questionnaire contains eighteen questions that have to be evaluated by the student on a five point scale. For students feedback the students are selected randomly from all the three faculties of UG and PG. Feedback about curriculum and college resources is taken from all the teaching staff members of the college and this feedback form contains ten questions evaluated on a five point scale. The parent - teacher association of the college takes feedback from the parents during parents meet. The feedback form for parents contains thirteen questions on the facilities available in the college and the form has to be evaluated on a five point scale. Parents are also encouraged to provide their suggestions, if any, for improvement of the overall system. The alumni association of the college collects feedback from the alumnus of the college during alumni meeting or any other program. The feedback form for alumni has to be evaluated on a five point scale and it</p>

contains ten questions on the facilities available in the college and their personal evaluation of the college along with suggestions. The feedback forms for parents and alumni are also made available in every department, so that the feedback can be taken if anyone visits a particular department. The feedback forms collected from all stakeholders are analysed by the feedback cell in association with IQAC and the analysis report is being prepared. The report is shared with all staff members of the college. Based on the analysis report, necessary action is being taken by the Principal. On the basis of the feedback obtained and the recommendations of the stakeholders, the College effects changes, wherever possible, in the institutional processes and functioning. The feedback analysis and the action taken report are uploaded on the college website.

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
MSc	IT	40	4	4
MSc	Microbiology	44	38	38
MSc	Chemistry	46	38	35
MCom	Commerce	160	129	122
MA	Sociology	160	82	82
MA	Economics	160	6	6
BSc	IT	120	40	40
BSc	Science	720	480	466
BCom	Commerce	1104	817	786
BA	Arts	840	449	433

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2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2019	1873	287	36	3	14

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Number of smart classrooms	E-resources and techniques used
53	6	28	5	1	75

[View File of ICT Tools and resources](#)

2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

Mentoring is a support service available to all students in our college. Our students are grouped and assigned as mentees under class teachers and senior faculty for mentoring. A mentor is an adviser, role model and friend who maintain a personal relationship with the mentee. Mentoring involves face-to-face communication and provides psychological support relevant to work, career and professional development. Through commitment in a caring way, taking part in the learning process and by taking the path with learner, the mentor helps the mentee to develop the overall personality, to expand and realize potentialities. Mentoring is the foundation of a lasting professional network. Mentors identify skill gaps in mentees in order to expand and realize their potentialities.

Following objectives used for mentoring in our institute. ? To manage the day to day affairs of the class. ? Keeping an eye on the regularity of the student in the class and other discipline issues. ? Getting to know the family background (economic and social) of the student and suggesting any possible assistance in this regard. ?

Maintaining the academic and personal history of the student. ? Know the students better so as to design suitable teaching learning methodologies. ? To identify slow and advanced learners. ? To direct the slow learners to remedial courses or teach them according to their needs. ? To direct the advanced learners for more ways of learning and solving problems. ? Keeping the students informed about various college activities and channelizing them to co – curricular and extracurricular activities or events as per their interest and talent. ? Noting the major milestones and the progress of the students over the years, thereby helping the student achieve her/ his potential with advice for suitable careers in their areas of excellence. ? Addressing individual student problems or any interpersonal issues arising in the class. ? To take first hand informal feedback from the students on the college and it's functioning. ? Mentoring of students through trying times.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
2160	53	1 : 41

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
66	53	13	10	43

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
2019	Prof. Mohammad Asrar	Assistant Professor	Ideal Teacher Award by Vidarbha Jan Kalyan Manch, Kamptee
2019	Dr. Inderjit Basu	Assistant Professor	Drona Sports / Educators Awards 2019 by Indian International Teachers Association
2020	Dr. T. H. Multani	Assistant Professor	Awarded Ph. D. in Commerce by R. T. M. Nagpur University, Nagpur
2020	Dr. Shalini J. Chahande	Assistant Professor	Bharat Ratna Dr. Radhakrishnan Gold

			Medal Award by Global Economic Progress Research Association, New Delhi
2020	Dr. M. B. Bagade	Principal	Nominated Member of Innovation, Incubation Linkages Committee of R. T. M. Nagpur University, Nagpur
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2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
MSc	M. Sc. IT	Semester IV	28/10/2020	28/11/2020
MSc	M. Sc. Microbiology	Semester IV	28/10/2020	28/11/2020
MSc	M. Sc. Chemistry	Semester IV	28/10/2020	28/11/2020
MCom	M. Com.	Semester IV	29/10/2020	28/11/2020
MA	M. A. Sociology	Semester IV	28/10/2020	27/11/2020
MA	M. A. Economics	Semester IV	28/10/2020	28/11/2020
BSc	B. Sc. IT	Semester VI	19/10/2020	19/11/2020
BSc	B. Sc.	Semester VI	21/10/2020	23/11/2020
BCom	B. Com.	Semester VI	31/10/2020	24/11/2020
BA	B. A.	Semester VI	28/10/2020	23/11/2020
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2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

The college has initiated the following reforms on Continuous Internal Evaluation (CIE) system: ? College has formed a College Examinations Committee which conducts the final internal examination in the college. ? The internal evaluation is based on the various criteria such as Home Assignments, Practical Records, Projects, Class tests, Unit tests, Group Discussions, Viva-voce, Seminar Presentations and Personal interactions. ? The internal/practical examinations are conducted during each semester. Internal/Practical marks are given for every subject as per the weightages prescribed by R. T. M. Nagpur University, Nagpur. ? The internal evaluation is done by the concerned subject teachers and the department. The final marks are uploaded on R. T. M. Nagpur University Examination portal for compilation of final results. ? At the start of session, college conducts induction program, where students are updated about, the attendance requirements as well as the passing criteria and the grading system for the internal assessments. Whenever the students are in-

doubt, they are encouraged to clarify them by discussing with their teachers. ?
 The library of the college is well stocked with the previous year's question paper which the student can refer to understanding the question paper pattern and unit wise allocation of marks. ? Question banks are provided to the students and model answers are discussed in the class to ensure better results in their exams.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

University provides its academic calendar for the session which includes last date of admissions for each program for UG and PG, tentative dates for semester exams, winter vacation and summer vacation. College prepares its Academic Calendar at the beginning of every session in accordance with the academic calendar of the R. T. M. Nagpur University. Every department has been given freedom to prepare their departmental calendar for conducting and managing their academic and departmental activities. Departments include the schedule of unit tests, class tests, seminars and other such activities to be taken as per their needs in their academic calendar. The priority is given at all levels of planning and execution for optimally utilizing the number of teaching hours. The procedure and schedule of continuous internal evaluation of the students are communicated to the students at the departmental level. Teaching plan is prepared by faculty members taking into consideration the syllabus prescribed by Nagpur University, the available time for theory and practical classes, the examination schedule and evaluation time. In addition, college has formed a College Examinations Committee for conduction of final college examinations of every faculty. This committee prepares the time - table for final college internal examination. Every faculty member submits the question paper to this committee and the committee ensures that the examination is conducted as per the norms of university.

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

<http://skpckamptee.org/i/Program%20Outcome.html>

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
B. Sc. Sem. VI	BSc	Computer Science	43	43	100
B. Sc. Sem. VI	BSc	Physics	64	64	100
B. Sc. Sem. VI	BSc	Electronics	14	13	92.8
B. Sc. Sem. VI	BSc	Mathematics	77	77	100
B. Sc. Sem. VI	BSc	Biochemistry	45	45	100
B. Sc. Sem. VI	BSc	Botany	26	26	100
B. Sc.	BSc	Zoology	26	26	100

Sem. VI					
B. Sc. Sem. VI	BSc	Chemistry	106	106	100
B. Sc. Sem. VI	BSc	Microbiology	45	45	100
B. Com. Sem. VI	BCom	Commerce	198	197	99.5
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2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

<u>Nil</u>

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Nil	0	Nil	0	0
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3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
Nil	Nil	

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
Consolation Prize in Cooking Competition	Nikita R Mhatre group	Shri Niketan Arts Commerce College, Nagpur	16/09/2019	Inter - Collegiate
I Prize in Group Dance Competition	Akanksha R. Singh group	Santaji Mahavidyalaya, Nagpur	25/01/2020	Inter - Collegiate
II Prize in Poster Competition	Shraddha Deogade	Rajkumar Kewalramani Kanya Mahavidyalaya, Nagpur	31/01/2020	Inter - Collegiate
II Prize in Essay Competition	Anjali Panikar	Rajkumar Kewalramani Kanya Mahavidyalaya, Nagpur	31/01/2020	Inter - Collegiate
II Prize in Group Dance Competition	Akanksha R. Singh group	Hislop College, Nagpur	07/02/2020	Inter - Collegiate

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3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
0	Nil	Nil	Nil	Nil	Nil

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3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
0	0	0

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
Commerce	4
Chemistry	1

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
International	Chemistry	17	2.09
International	Biochemistry	4	2.72
International	Zoology	3	4.73
International	Botany	3	3.37
International	Microbiology	2	1.24
International	Computer Science	2	0
International	Physics	1	2.53
International	Political Science	5	6.57
International	Commerce	3	1.92
International	Marathi	1	7.38

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3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
Computer Science	3
Biochemistry	3
Microbiology	3
Chemistry	3
Economics	4
Physical Education	5
Sociology	7
Urdu	8
Commerce	15

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3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
Metal/Metal Oxide Nanoparticles: Toxicity, Applications, and Future Prospects	R. G. Chaudhary	Current Pharmaceutical Design	2019	27	Seth Kesarimal Porwal College of Arts, Science and Commerce, Kamptee	25
Mesoporous PbO nanoparticle-catalyzed synthesis of arylbenzodioxanthenedione scaffolds under solvent-free conditions in a ball mill	R. G. Chaudhary	RSC Advances	2019	10	Seth Kesarimal Porwal College of Arts, Science and Commerce, Kamptee	8
Sulfamic acid promoted one-pot multicomponent reaction: a facile synthesis of 4-oxotetrahydroindoles under ball milling conditions	R. G. Chaudhary	RSC Advances	2019	9	Seth Kesarimal Porwal College of Arts, Science and Commerce, Kamptee	8
Mesoporous Octahedron-Shaped Tricobalt Tetraoxide Nanoparticles	R. G. Chaudhary	ACS Omega	2020	32	Seth Kesarimal Porwal College of Arts, Science and	29

les for Photocatalytic Degradation of Toxic Dyes					Commerce, Kamptee	
Phytoreduced graphene oxide-titanium dioxide nanocomposites using Moringa oleifera stick extract	R. G. Chaudhary	Materials Today: Proceedings	2020	5	Seth Kesarimal Porwal College of Arts, Science and Commerce, Kamptee	4
Metal/Metal Oxide Nanoparticles: Toxicity, Applications, and Future Prospects	Alok R. Rai	Current Pharmaceutical Design	2019	27	Seth Kesarimal Porwal College, Kamptee	25
Potential biocontrol and superlative plant growth promoting activity of indigenous Bacillus mojavensis PB-35(R11)	Alok R. Rai	SN Applied Science	2019	14	Seth Kesarimal Porwal College, Kamptee	12
An antibacterial activity of Bauhinia racemosa assisted ZnO nanoparticles during lunar eclipse and docking assay	N. P. Meshram	Materials Today: Proceedings	2020	7	Seth Kesarimal Porwal College, Kamptee	7
Dynamic	P. D.	Physical	2020	3		3

phase transition in the contact process with spatial disorder: Griffiths phase and complex persistence exponents	Bhojar	Review E			Department of Physics, Seth Kesarimal Porwal College of Arts and Science and Commerce, Kamptee, 441 001, India	
Rhizoctonia solani assisted biosynthesis of silver nanoparticles for antibacterial assay	S. A. Mondal	Materials Today: Proceedings	2020	6	PG Department of Chemistry, S. K. Porwal College of Arts Science Commerce, Kamptee 441001, India	5

[View File](#)

3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
Metal/Metal Oxide Nanoparticles: Toxicity, Applications, and Future Prospects	R. G. Chaudhary	Current Pharmaceutical Design	2019	16	25	Seth Kesarimal Porwal College of Arts, Science and Commerce, Kamptee
Mesoporous PbO nanoparticle-catalyzed synthesis of arylbenzodioxanthenedione scaffolds under solvent-free	R. G. Chaudhary	RSC Advances	2019	16	8	Seth Kesarimal Porwal College of Arts, Science and Commerce, Kamptee

conditions in a ball mill						
Sulfamic acid promoted one-pot multicomponent reaction: a facile synthesis of 4-oxotetrahydroindoles under ball milling conditions	R. G. Chaudhary	RSC Advances	2019	16	8	Seth Kesarimal Porwal College of Arts, Science and Commerce, Kamptee
Mesoporous Octahedron-Shaped Tricobalt Tetraoxide Nanoparticles for Photocatalytic Degradation of Toxic Dyes	R. G. Chaudhary	ACS Omega	2020	16	29	Seth Kesarimal Porwal College of Arts, Science and Commerce, Kamptee
Phytoreduced graphene oxide-titanium dioxide nanocomposites using Moringa oleifera stick extract	R. G. Chaudhary	Materials Today: Proceedings	2020	16	4	Seth Kesarimal Porwal College of Arts, Science and Commerce, Kamptee
Metal/Metal Oxide Nanoparticles: Toxicity, Applications, and Future Prospects	Alok R. Rai	Current Pharmaceutical Design	2019	10	25	Seth Kesarimal Porwal College, Kamptee
Oxidation of Organics using Mn	M. S. Nagmote	Materials Today: Proceedings (Elsevier)	2019	1	1	Seth Kesarimal Porwal College, Kamptee

(H2PO4) 2 as a Catalyst for Rapid Determination of COD of Industrial Saline Effluents						
An antibacterial activity of Bauhinia racemosa assisted ZnO nanoparticles during lunar eclipse and docking assay	N. P. Meshram	Materials Today: Proceedings	2020	4	7	Seth Kesarimal Porwal College, Kamptee
Dynamic phase transition in the contact process with spatial disorder: Griffiths phase and complex persistence exponents	P. D. Bhojar	Physical Review E	2020	6	3	Department of Physics, Seth Kesarimal Porwal College of Arts and Science and Commerce, Kamptee, 441 001, India
Rhizoctonia solani assisted biosynthesis of silver nanoparticles for antibacterial assay	S. A. Mondal	Materials Today: Proceedings	2020	4	5	PG Department of Chemistry, S. K. Porwal College of Arts Science Commerce, Kamptee 441001, India

[View File](#)

3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Attended/Seminars/Workshops	42	112	17	49
Presented papers	15	37	3	10
Resource persons	Nil	2	1	3
View File				

3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
Kargil Vijay Divas Rally on 26/07/2019	NCC	1	53
Blood Donation Camp on 28.08.2019	NSS in collaboration with IGMC, Nagpur	4	18
Photo Exhibition of Arabic Persian Scriptures on Indian Monuments 20/11/2019 to 22/11/2019	Department of History in association with Archaeological Survey of India	2	450
Village Adoption Program at Ghorpad Village on 22/01/2020	Gram Panchayat Ghorpad	6	150
Investigation of HIV - AIDS on 22/01/2020	NSS	4	115
Guidance Program at Kasturchand Daga Child Orphanage on 23/01/2020	Department of Sociology	5	35
NSS Camp at Village Ajni on 22/02/2020	NSS	3	120
University Level NSS Camp at Village Neelaj 01/03/2020 to 07/03/2020	NSS	5	121
Blood Donation Camp at Village Neelaj on 05/03/2020	NSS in collaboration with GSK Blood Bank, Nagpur	4	33
Awareness Rally on Plastic	Department of Commerce	5	38

Elimination on
14/03/2020

[View File](#)

3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
Contribution for Visually Challenged Children Education	IAB Blind Empowerment Champions 2020 Gold Zone	Indian Association for the Blind, Madurai, Tamil Nadu	120
Spit Free India Movement	Letter of Appreciation	NSS, Government of Maharashtra	512

[View File](#)

3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activities	Number of students participated in such activities
Republic Day Camp	NCC, New Delhi	Annual NCC Republic Day Camp	1	1
RD Parade Camp	Dr. Babasaheb Ambedkar Marathwada University, Aurangabad	Republic Day Parade Pre - Selection Camp	1	1
NSS Camp	Bhiwapur College, Bhiwapur, Nagpur	State level NSS Camp at Bhiwapur	2	4
NSS Camp	Dhanwate National College, Nagpur Bar. S. Wankhede College, Khaparkheda, Nagpur Taywade College, Koradi, Nagpur	State level NSS Camp at Village Adasa	2	8
NSS Camp	Yashwantrao Chavan College, Lakhandur, Bhandara	State level NSS Camp at Village Bhagdi	2	5
Student Parliament	Ministry of Youth Affairs Sports, Government of India, New Delhi	Indian Students Parliament	2	3

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3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
Research Collaboration	Dr. R. G. Chaudhary & Dr. R. K. Mishra (Spain)	Self	365
Research Collaboration	Dr. R. G. Chaudhary & Dr. D. Shaikh (Tirupati)	Self	365
Research Collaboration	Dr. R. G. Chaudhary & Dr. A. Mondal (Taiwan)	Self	365
Research Collaboration	Dr. R. G. Chaudhary & Prof. M. Desimone (Argentina)	Self	365
Research Collaboration	Dr. R. G. Chaudhary & Prof. A. A. Abdala (Qatar)	Self	365
Research Collaboration	Dr. R. G. Chaudhary & Prof. Sami Mahmood (Jordan)	Self	365
Research Collaboration	Dr. R. G. Chaudhary & Prof. N. B. Singh (Greater Noida)	Self	365
Research Collaboration	Dr. Alok R. Rai & Dr. Zhi-Feng Li (China)	Self	365
Research Collaboration	Dr. S. A. Mondal, Dr. R. Roy & Dr. S. Ghosh (Amravati)	Self	365
Research Collaboration	Dr. S. A. Mondal & Dr. A. Mondal (Taiwan)	Self	365

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3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
Photo Exhibition	Photo Exhibition	Archaeological Survey	20/11/2019	22/11/2019	450

	of Arabic Persian Scriptures on Indian Monuments	of India			
Awareness Activity	Digital Funds and Banking	Bank of Maharashtra, Kamptee	02/12/2019	02/12/2019	86
View File					

3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
Maharashtra Center for Entrepreneurship Development (MCED), Aurangabad	17/10/2019	Entrepreneurship Training, Research and Awareness Programs	2
Edubridge Learning Private Limited, Nagpur	22/01/2020	For Training, Counselling and Placements of students	130
Kamla Nehru Mahavidyalaya, Sakkardara Square, Nagpur	04/03/2020	To Promote Academics, Research Interaction and Cooperation	2
Quick Heal Foundation	01/04/2020	Cyber Security Awareness Campaign and Earn Learn Scheme	24
View File			

CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
0	0

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Seminar halls with ICT facilities	Existing
Classrooms with LCD facilities	Existing
Seminar Halls	Existing
Laboratories	Existing
Class rooms	Existing
Campus Area	Existing
View File	

4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or partially)	Version	Year of automation
Library Management System	Partially	1.0	2015

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Text Books	48091	5017672	147	55629	48238	5073301
Reference Books	4191	1066927	35	5521	4226	1072448
e-Books	20000	33275	2500	5900	22500	39175
Journals	69	229944	8	34628	77	264572
e-Journals	5000	Nil	Nil	Nil	5000	Nil
Library Automation	1	42000	Nil	Nil	1	42000
Weeding (hard & soft)	6687	269033	Nil	Nil	6687	269033

[View File](#)

4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
Nil	Nil	Nil	Nil

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4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/GBPS)	Others
Existing	92	4	26	0	0	11	18	20	0
Added	0	0	0	0	0	0	0	0	0
Total	92	4	26	0	0	11	18	20	0

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

20 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
Nil	Nil

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical facilities
1500000	1344415	1850000	2093957

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

The procedures and policies for maintaining and utilizing physical, academic and support facilities in the college are well established. The college ensures that the utilization of available resources and maintenance of various facilities are done in a systematic manner. All Heads submit their requirements for the year and the maintenance requirements of their departments at the beginning of the session to the Principal. In the laboratories the concerned laboratory staff looks after the cleanliness and maintenance of the equipments and other materials of the lab needed for experiments, in consultation with the Head of the Department. For any repair of the lab equipments the concerned vendor is contacted and the work is done. The stock register of all the departments are updated regularly. Every department is allocated a library budget each year for their requirement of books. The Head of the department submits the list of books required to the librarian. The Library committee in its meeting takes care of all issues related with the needs of library. The library committee in consultation with Principal takes the decision on weeding out of old books as and when required. To ensure return of books, 'No Dues Certificate' from library is mandatory for every student at the time of clearance. The physical facilities are maintained through annual maintenance contracts. The college has services of electrician, carpenter, mason, plumber and gardener who ensure that any wear and tear is taken care of immediately. The repair and maintenance of furniture and other necessities of the classroom are done before the beginning of the session. The annual contract for the cleanliness of all infrastructure of the college is given to a contractor, who along with his support staff takes care of maintaining cleanliness in the whole college premises, classrooms and office along with the systematic disposal of all kinds of waste. The department of Physical Education in consultation with the Principal looks after the maintenance of the sports ground. The Head of the department takes the service of the related people as and when required for the works to be done in the ground. The maintenance of the computers of the college is done by the agency Saffron IT Solutions. The agency has deputed his man in the college who visits twice a week or as per need to take care of any problem in any computer related to software or hardware and up gradation of the system. The maintenance of the college website and the broadband connection are done though annual contracts with the concerned agencies.

<http://skpckamptee.org/i/college-policies.html>

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	Extra Curriculum Activities (ECA)	2160	371318
Financial Support from Other Sources			
a) National	Scholarship Schemes	1335	3327021
b) International	0	Nil	0
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5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implementation	Number of students enrolled	Agencies involved
Artificial Flower Making Workshop	10/10/2019	35	Department of Home Economics
Bridge Course in English	24/09/2019	13	Department of English
Remedial Coaching	12/09/2019	15	Department of Mathematics
Bridge Course in Zoology	03/09/2019	27	Department of Zoology
Library Orientation Program	20/08/2019	145	Library Department
Certificate Course in Functional English	09/08/2019	25	Department of English
QVersity Seminar on Online Courses	26/07/2019	77	Department of Computer Science
Bridge Course in Mathematics	16/07/2019	65	Department of Mathematics
One Month Yoga Meditation Certificate Course	15/07/2019	35	Department of Physical Education
One Month Certificate Course on Come Learn Urdu	12/07/2019	10	Department of Urdu
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5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passed in the comp. exam	Number of students placed
2019	Open - Book General Knowledge	110	110	Nil	Nil

	Competition of session of 2019 - 20				
2019	Qversity Seminar on Online Courses on 26/07/2019	77	77	Null	Null
2019	Seminar on Careers in Health & Management Sector on 14/09/2019	30	30	Null	Null
2019	Coaching for Entry in Services Workshop on 20/09/2019	100	100	Null	18
2020	Career counselling by USA Dental Solution on 04/01/2020	48	48	Null	Null
2020	Career counselling by USA Dental Solution on 20/01/2020	46	46	Null	Null
2020	Career counselling by Edubridge Learning Private Limited on 22/01/2020	29	29	Null	Null
2020	Awareness Seminar regarding Air-Force Recruitments on 05/02/2020	158	158	Null	Null
2020	Career Guidance Program on Importance & Scope of Hospital Adm inistration in Healthcare Sector on	94	94	Null	Null

	08/02/2020				
2020	Career counselling by USA Dental Solution on 12/02/2020	60	60	Nil	Nil
View File					

5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
Nil	Nil	Nil

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Name of organizations visited	Number of students participated	Number of students placed	Name of organizations visited	Number of students participated	Number of students placed
Tata Consultancies Limited and USA Dental Solution	83	21	Nil	Nil	Nil
View File					

5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Department graduated from	Name of institution joined	Name of programme admitted to
2020	2	B. Sc.	Computer Science	Prof. Ram Meghe Institute of Technology & Research, Amravati	M. C. A.
2020	2	B. Sc.	Mathematics	Department of Mathematics, RTM Nagpur University, Nagpur	M. Sc. Mathematics
2020	3	B. Sc.	IT	SASTRA University, Tamilnadu	M. C. A.
2020	3	B. Sc.	Computer Science	Dr. Ambedkar College, Diksha Bhoomi,	M. Sc. Computer Science

				Nagpur	
2020	4	B. Sc.	Computer Science	Department of Electronics & Computer Science, RTM Nagpur University, Nagpur	M. Sc. Computer Science
2020	5	B. Sc.	Chemistry	Virohan Institute of Health & Management Science, Nagpur	D. M. L.T
2020	4	B. A.	Sociology	Seth Kesarimal Porwal College of Arts & Science & Commerce, Kamptee, Nagpur	M. A. Sociology
2020	17	B. Sc.	Microbiology	Seth Kesarimal Porwal College of Arts & Science & Commerce, Kamptee, Nagpur	M. Sc. Microbiology
2020	17	B. Sc.	Chemistry	Seth Kesarimal Porwal College of Arts & Science & Commerce, Kamptee, Nagpur	M. Sc. Chemistry
2020	82	B. Com.	Commerce	Seth Kesarimal Porwal College of Arts Science Commerce, Kamptee, Nagpur Seth Kesarimal Porwal College of Arts Science Commerce, Kamptee,	M. Com.

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5.2.3 – Students qualifying in state/ national/ international level examinations during the year
(eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
NET	1
SET	1

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5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
Debate Competition	State	38
Volleyball Competition	Inter Section	24
Athletics (Men) Coaching Camp	College	22
Football (Women) Coaching Camp	College	35
Football (Men) Coaching Camp	College	45
Open - Book General Knowledge Competition	College	110
Ghazal Competition	Inter - Collegiate	14
Poster Competition on Save Environment	College	27
Rangoli Competition on Immunology	College	20
Artificial Flower Making Workshop	College	35

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5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ International	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
2019	Represented RTMNU Cricket Team in Tournaments at Gwalior Guntur	National	1	Nil	511339	Yash Rathod
2019	Represented RTMNU Football Team in Tournament	National	1	Nil	1900976	Naushad Akhtar

	at Bhopal					
2019	Represented RTMNU Football Team in Tournament at Bhopal	National	1	Nil	2013629	Sahil Meshram
2019	Represented RTMNU Football Team in Tournament at Bhopal	National	1	Nil	477792	Ata Ur Rahman
2019	Participated in 21st Usha National Athletics Championship at Delhi	National	1	Nil	1797838	Subham Singnath
2019	Represented RTMNU in All India Boxing Championship at Meerut	National	1	Nil	453259	Priya Janbandhu
View File						

5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

The college being an affiliated college of Rashtrasant Tukadoji Maharaj Nagpur University, Nagpur has to form the student council according to the directions and norms of the University every year and conduct the elections and nominate students on the student council. But for the session 2019 - 2020 the University has not issued any directions for the formation of the student council. Hence, an ad - hoc student council was formed by the college for the session 2019 - 2020. The Principal of the college nominated six students - one each from B. Sc., M. Sc., B. A., M. A., B. Com. and M. Com. On this ad-hoc body. The role of student council is to ensure an active participation of students in administrative and academic planning at all stages. The council collaborates with all the students to serve college community and provide a means for students to express and assist in college affairs. The student council provides an opportunity to students to develop leadership by organizing and carrying out college activities. The student council works as the voice of all the students of the college. Apart from student council, the college ensures that students are given representation in the committees which are related to students. The conveners of the committees are given freedom to nominate one or more student in their respective committees so as to ensure smooth and effective functioning in the related issues. Student representation is given in various committees such as IQAC, College Magazine Editorial Board, Women Development Cell, Gramonnati Cell, Internal Complaints Committee, Extra Curricular Activities Committee, Social Awareness Cell and Environmental Awareness Protection Cell. Also students have active participation and representation in the various student societies formed like Bhasha Abhyas Mandal, Chemical Society,

Microbiology Biochemistry Students Society, Itihas Abhyas Mandal, Arthashstra Abhyas Mandal etc. for organizing and conducting programs in their respective fields.

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

No

5.4.2 – No. of enrolled Alumni:

0

5.4.3 – Alumni contribution during the year (in Rupees) :

0

5.4.4 – Meetings/activities organized by Alumni Association :

Nil

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

College ensures that a decentralized system exists in its activities which involve maximum participation of staff members and students. The Principal is ably supported by two Vice - Principals, Head of the Departments and all teaching and non - teaching staff members in all the activities of the college as and when required. Students are given representation in the various college committees to carry out different activities of the college. Two practices of decentralization and participative management during the last year are as follows: 1. Organization of Conferences: College has organized one International Conference, two national Conferences, one Regional Workshop and two Webinars in the session 2019 - 2020. All these activities have been successfully accomplished by following the practice of decentralization and participative management in their organization. The Principal and IQAC Coordinator in consultation with the Management chalked out the initial details regarding their organization. The Principal nominated a Convener and Organizing Secretary for the events. The Convener and Organizing Secretary in association with IQAC Coordinator, Vice- Principals and Principal finalized the entire Committee Members list. Principal took meetings of all the Committee Members so that the necessary set up can be done and briefed regarding the work to be done. All the members with the support of teaching, non - teaching staff members and students managed all the works related to the arrangements and set up to be done for the event. With the active participation of every staff member and students these events were organized in a very smooth, systematic and well planned manner. 2. Extra Curricular Activities Committee: The Principal and IQAC coordinator prepare the extracurricular activities committee at the beginning of the session. One of the teachers is nominated as the convener of the committee by the Principal. The convener takes a meeting of his committee members and chalks out a detailed program for the activities to be taken in consultation with IQAC. Accordingly sub - committees with one convener are made for each of the events. The convener of these committees nominates some students and non - teaching staff for the smooth organization of the event. All these members pass the necessary details and information regarding the event to all the students. Every teacher guides and motivates their students to participate in such activities. With the active participation of

every member, all the activities chalked out are successfully organized in a systematic way in a healthy environment.

6.1.2 – Does the institution have a Management Information System (MIS)?

Yes

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Curriculum Development	As the college is an affiliated college of R. T. M. Nagpur University, Nagpur, it has to follow the curriculum prescribed by the University for the entire Programme. Although the curriculum is developed and prescribed by the university, the faculty members of the college take every steps and efforts to implement the same in an effective manner. In this session, total 08 faculty members of the college are involved in curriculum restructuring / revision/ syllabus development as the members of various Board of Studies associated with R. T. M. Nagpur University, Nagpur.
Teaching and Learning	All departments ensure that teaching techniques employed are learner centric. Experimental learning is ensured by providing hands on training to students during practical classes. Seminars, workshops, guest lectures, group discussions, tutorials, assignments, study tours, surveys and project writing by students makes the teaching learning more effective. Each teacher maintains daily dairy to keep track of completion of syllabus, revision, remedial coaching, extra lectures and other activities. Inflibnet facility is provided to faculties and students for access to e - books and e - journals. All students are assigned as mentees to some teacher for mentoring to improve the overall teaching learning process.
Examination and Evaluation	The college always adopts transparency, confidentiality and fairness in complete assessment procedure related with examination and evaluation of the students. The final examination is conducted by the R. T. M. Nagpur University, while internal assessment is carried out by the concerned departments. At the start of session, college conducts induction program, where students are updated

about, the attendance requirements as well as the passing criteria and the grading system for the internal assessments. College has formed a College Examinations Committee which conducts the final internal examination in the college. Question banks are provided and model answers are discussed with students.

Research and Development

The college encourages all its faculty members for doing quality research work and take up major and minor research projects. College has two recognized research centres in department of Chemistry and Microbiology. College gives incentives for paper presentation in International Conferences and paper publication in renowned journals. In addition, best researcher of the year award is given by college to the eligible faculty member. The percentage of staff with Ph. D. is 81. The college has 13 Ph. D. Supervisors. College faculties have published 92 research papers in various renowned and refereed journals.

Library, ICT and Physical Infrastructure / Instrumentation

The Library of the college uses LIBMAN (Library Management system) automation package software, version 1.0 for its functioning. Library is member to NLIST subscription and access to e-books and e-journals is provided through NLIST. College has a seminar hall with ICT facilities and a language laboratory with all required facilities. Every department has the facility of computer along with printer. The physical facilities are maintained through annual maintenance contracts. The college has services of electrician, carpenter, mason, plumber and gardener who ensure that any wear and tear is taken care of immediately. The instruments are purchased as per requirements.

Human Resource Management

Recruitments of staff of the college are done by the Management as per prescribed norms and procedures of UGC, state government and the affiliating university. The staff members are encouraged for up grading their academic qualifications and participate in professional development programs. Performance assessment of all staff members is done every year by self-appraisal method. Welfare measures are provided to all staff members. The

regular promotions of the staff members are done according to the rules and regulations of the government. Greater role of students in all the activities has also aided the human resource capital of the college.

Industry Interaction / Collaboration

College has 6 MoU's with the following institutions: 1. Yashwantrao Chawhan Arts, Commerce Science College, Lakhandur, Bhandara. 2. Quick Heal Foundation, Pune. 3. Virohan Institute of Health Management Sciences, Nagpur. 4. Maharashtra Center for Entrepreneurship Development (MCED), Aurangabad. 5. Edubridge Learning Private Limited, Nagpur. 6. Kamla Nehru Mahavidyalaya, Sakkardara Square, Nagpur. Some faculties have research collaboration with researchers in foreign countries like Argentina, Jordan, Qatar, Taiwan, UK, Sweden, Israel, Spain and China. Some departments organize industrial visits. The sports ground is made available to many organizations for sports activities and civic authorities for various social purposes.

Admission of Students

Admissions of students are done as per the schedule given by the University. Admissions are done purely on merit basis as per the norms prescribed by the Government of Maharashtra and the University. All reservation policies are followed as per rules and regulations stated by Government of Maharashtra. Online admissions are done in the college using Mastersoft ERP software. College prospectus contains the detailed information about offline and online admission procedure, fee structure, courses offered, concessions, student support systems, academic calendar, rules and regulations, staff etc. The same is also reflected on the college website.

6.2.2 – Implementation of e-governance in areas of operations:

E-governance area	Details
<p>Planning and Development</p>	<p>The academic calendar for the session is made available on the college website for everyone's reference which contains the details of college activities and other events including holidays. IQAC circulates its notices and other reports to departments through e - mails and messages on</p>

whatsapp. College also has an official whatsapp group of all teaching and non - teaching staff members on which all the important circulars of college, university and government are shared.

Administration

College Administration Office is well equipped with Update version Computers connected with LAN connection, printers, Scanners, Xerox machine etc. Each office staff has been given individual Computer with LAN connected from WIFI LINK solution, UPS, Antivirus and other useful software's such as Tally, M. S. Office etc. Biometric fingerprint scanner is used to maintain the attendance login of the all the staff members. CCTV cameras have been installed in the college premises. Most of the important notices and circulars of college, university and government are shared with staff through online means.

Finance and Accounts

Most of the works in the salary section, scholarship section, college section and correspondence to university and government offices are done online. Salaries of all the staff members are disbursed through online transfers. Income Tax deductions at source (TDS) of all the staff and other audit submissions are also done by online mode only.

Student Admission and Support

For admission process, student statistics and cash counter MasterSoft ERP Solution's Pvt. Ltd software is used, which stores the data of every student with details about fee collection, admission, TC etc. The library is computerized and access to e - books and e - journals is provided through the NLIST. Many faculties are connected to students through whatsapp groups to provide timely guidance. Details of competitions in other institutions and welfare schemes are shared with students in online mode also.

Examination

R. T. M. Nagpur University, Nagpur conducts the final examinations of every year students. All the exam related work has to be done online through the university exam portal. The question papers of the university exams are received online. The filling of the examination forms, enrollment forms, the uploading of internal assessment

marks and practical marks is done online on the university exam portal.

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
2020	Dr. P. R. Dhongle	Research Incentive for Session 2018 - 2019	Nil	1000
2020	Dr. S. A. Mondal	Research Incentive for Session 2018 - 2019	Nil	1000
2020	Dr. R. G. Choudhary	Research Incentive for Session 2018 - 2019	Nil	9000
2020	Dr. K. M. Dhole	International Conference on Computation, Automation Knowledge Management at Amity University, Dubai Campus, Dubai	Nil	10000
2020	Dr. V. N. Chavan	International Conference on Computation, Automation Knowledge Management at Amity University, Dubai Campus, Dubai	Nil	10000

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6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
2020	Skill En hancement	Nil	03/03/2020	03/03/2020	80	Nil

	Workshop					
2020	International Webinar on Researching Writing a Masters Dissertation	Nil	25/05/2020	25/05/2020	750	Nil
2020	National Webinar on ICT Tools for College Teachers	Nil	28/05/2020	29/05/2020	350	Nil
2019	One Month Yoga Meditation Certificate Course	One Month Yoga Meditation Certificate Course	15/07/2019	14/08/2019	11	10
2019	National Conference on Online Business Issues Challenges	Nil	18/09/2019	18/09/2019	350	Nil
2019	Regional Workshop on Research Work its Significance	Nil	27/09/2019	27/09/2019	220	Nil
2019	National Conference on Solid State Chemistry Allied Areas	Nil	20/12/2019	21/12/2019	690	Nil
2020	International Conference on Future Tech of Life Sciences	Nil	14/02/2020	15/02/2020	550	Nil
2020	One Month Online Yoga Meditation Certificate Course	Nil	28/02/2020	28/03/2020	8	Nil

6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
Faculty Development Program on Managing Online Classes and Co-Creating MOOCS: 2.0	4	18/05/2020	03/06/2020	17
Faculty Development Program on Multimedia Enriched E - Content Development	1	21/05/2020	26/05/2020	6
Faculty Development Program on Managing Online Classes and Co-Creating MOOCS	4	20/04/2020	06/05/2020	17
Refresher Course in English	1	09/12/2019	21/12/2019	13
Short Term Course - Workshop on MOOC's, E - Content Development Open Educational Resource	3	25/11/2019	30/11/2019	6
Refresher Course in Mathematical Sciences	1	08/11/2019	21/11/2019	14
Refresher Course in Environmental Science	1	10/10/2019	23/10/2019	14
Short Term Course on Gender Sensitization	1	26/08/2019	31/08/2019	6
Short Term Course on	1	26/08/2019	31/08/2019	6

Contact / Hands on Experience Programme for ARPIT Learners				
Refresher Course in Business Management	1	22/07/2019	03/08/2019	13
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6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
49	4	57	7

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
Group Insurance, S. K. Porwal Credit Co - Operative Society, Maternity and Paternity Leaves, Medical Facilities, Employee Ward Concessions	Group Insurance, S. K. Porwal Credit Co - Operative Society, Maternity and Paternity Leaves, Medical Facilities, Advance facilities, Employee Ward Concessions	Government Scholarships, Freeships, Fee Concessions to weaker sections, Sports Facilities, Students Health Awareness Programs, Students Safety Insurance

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

<p>The statutory auditor has been duly appointed by college who does the regular internal audit. The accounts of the college have been audited and report has been submitted to all the concerned government offices for their assessment. The external audit of the college is done by the office of Joint Director, Higher Education, Nagpur and then the final audit is done by the Accountant General (Audit) - II Maharashtra, Nagpur Office. In the year 2019 the final audit of the college has been done by the Accountant General (Audit) - II Maharashtra, Nagpur Office for the period 01/04/2006 to 31/03/2018.</p>

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
Nil	0	Nil
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6.4.3 – Total corpus fund generated

0

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority

Academic	No	Nil	Yes	IQAC
Administrative	No	Nil	Yes	Management

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

The parent - teacher association meeting was held on 28th January 2020 in the college. In this meeting 32 parents were present. Discussion was done on various matters related with students. All the suggestions given by parents were taken into consideration for enhancing the quality of teaching - learning process.

6.5.3 – Development programmes for support staff (at least three)

- IQAC provided support and guidance to staff members regarding computer awareness and office work.
- One Month Yoga Meditation Certificate Course organized for staff members and students from 14/07/2019 to 14/08/2019.
- Yoga day awareness program organized for staff members and students on 21/06/2020.

6.5.4 – Post Accreditation initiative(s) (mention at least three)

1. Regular meetings of Arts, Science and Commerce faculties. 2. Organized professional development programs for teaching staff members. 3. Organized more student centric programs for overall development of students. 4. College faculties have published many research papers in renowned and refereed journals. 5. One mentor is allotted to each student of the college. 6. Research Incentives given to teachers for session 2018 - 2019. 7. Started one month certificate course in Yoga Meditation. 8. Increased the number of activities for career counselling and placements of students. 9. College adopted the village "Ghorpad" for creating awareness regarding social and health issues.

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b) Participation in NIRF	No
c) ISO certification	No
d) NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2019	Regional Workshop on Research Work its Significance	27/09/2019	27/09/2019	27/09/2019	220
2019	Meeting of all Teaching staff members	30/08/2019	30/08/2019	30/08/2019	34
2019	Green Audit of the College	01/10/2019	01/10/2019	31/01/2020	12
2020	Meeting of all Teaching staff members	20/01/2020	20/01/2020	20/01/2020	42

2020	Adoption of Ghorpad Village by College	22/01/2020	22/01/2020	22/01/2020	150
2020	MoU with Edubridge Learning Private Limited, Nagpur	22/01/2020	22/01/2020	22/01/2020	130
2020	Skill Enhancement Workshop	03/03/2020	03/03/2020	03/03/2020	80
2020	National Webinar on ICT Tools for College Teachers	28/05/2020	28/05/2020	29/05/2020	350
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CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
Self Defence Training Session under the banner of Pragati Foundation	31/07/2019	31/07/2019	124	1
One Day Workshop on Self Defence Training organized by Internal Complaints Committee	30/09/2019	30/09/2019	150	25
Karate Training Programme for Girls organized by Department of Sociology	04/01/2020	04/01/2020	9	Nil
Personality Development Programme under the banner of Pragati Foundation	15/02/2020	15/02/2020	95	30

International Women's Day Celebration Program	08/03/2020	09/03/2020	43	18
Self Defence Training to Girls organized by Department of Sociology	11/03/2020	11/03/2020	42	Nil

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources
? College has started the process of replacing the tube lights with LED lamps to conserve energy. ? Almost all the staff members have a car pool to come to college to save the fuel and environment. ? More than 90 of the students come to college by bicycles or by using public transport. ? College has an Environmental Awareness and Protection Committee which creates awareness among students and society regarding environment. ? Every year, the college organizes Tree Plantation Programme in the college campus.

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Physical facilities	Yes	3
Ramp/Rails	Yes	3
Braille Software/facilities	Yes	Nil
Rest Rooms	Yes	3
Scribes for examination	Yes	Nil

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
2019	1	1	26/07/2019	1	Kargil Vijay Divas Rally	To inculcate Patriotism in Society	60
2019	1	Nil	31/07/2019	1	Self Defence Training Session	To develop self defence techniques of students	125
2019	1	1	09/08/2019	1	Environment Awareness	To create awareness	50

					in High School of Tarsa Village	regarding Environment	
2019	1	1	13/08/2019	1	Environment Awareness in Shri Sai Junior College, Nimkheda Village	To create awareness regarding Environment	29
2019	1	1	18/09/2019	1	National Conference on Online Business Issues Challenges	To make aware about the E - Commerce issues	350
2019	1	1	27/09/2019	1	Regional Workshop on Research Works Significance	To address issues regarding Research Plagiarism	220
2019	1	1	20/11/2019	3	Photo Exhibition of Arabic Persian Scripts on Indian Monuments	To exhibit glimpses of Indian History	450
2019	1	1	20/12/2019	2	National Conference on Solid State Chemistry Allied Areas	To deliberate on issues and trends in allied areas of solid state chemistry	690
2020	1	Nil	03/01/2020	1	Awareness Program on Cyber Safe Women	To alert about the different cyber crimes	45
2020	1	1	22/01/2020	1	Village Adoption Program	To create awareness	150

at
Ghorpad
Village

among
villagers
regarding
various
issues
and
welfare
schemes

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7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
Code of Conduct for Principal	24/04/2019	The Code of Conduct for Principal has been defined and it has been uploaded on the college website.
Code of Conduct for Teachers	24/04/2019	The Code of Conduct for teaching staff members has been defined and it has been uploaded on the college website.
Code of Conduct for Non - Teaching Staff	24/04/2019	The Code of Conduct for non - teaching staff members has been defined and it has been uploaded on the college website.
Code of Conduct for Students	24/04/2019	The Code of Conduct for students has been defined and it has been uploaded on the college website.

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
Vasantao Naik Jayanti Celebration	01/07/2019	01/07/2019	21
Lokmanya Bal Gangadhar Tilak Jayanti Celebration	23/07/2019	23/07/2019	15
Kargil Vijay Divas Rally	26/07/2019	26/07/2019	60
Independence Day Celebration Program	15/08/2019	15/08/2019	270
Blood Donation Camp of NSS	28/08/2019	28/08/2019	18
National Nutrition Week	01/09/2019	07/09/2019	20
Dr. Sarvapalli Radhakrishnan's Birth Anniversary Celebrated as Teacher's Day	05/09/2019	05/09/2019	190

Mahatma Gandhi and Lal Bahadur Shastri Jayanti Programme Celebration	02/10/2019	02/10/2019	17
Seth Kesarimal Porwal Punyatithi Program	07/10/2019	07/10/2019	130
Rashtrasant Tukadoji Maharaj Punyatithi Program	11/10/2019	11/10/2019	185
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7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

? Waste disposal is done in systematic manner. ? Emphasis is laid on Save Water and Save Electricity. ? Tree plantation is done and the campus is maintained as Green Campus. ? Circulars and notices are shared online to reduce the use of papers. ? The natural ventilation in the college reduces the use of air conditioners. ? The college campus allows for percolation of water into the soil thereby enabling recharging of underground water reserves.

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

Best Practice I 1. Title of the Practice – S. K. P. College Employees Co-operative Credit Society Limited Kamptee 2. Objectives ? To motivate the society members for savings, self - dependence and cooperation. ? To cater the emergency economical needs of the members. ? To provide quick loans to the needy members of the society. ? To undertake the different programs for the social and economical development of the members. ? To develop the environment of unity and economical freedom among the members. 3. The Context Seth Kesarimal Porwal College has a Credit Co-operative Society named as S. K. P. College Karmachari Sahakari Pat Purwatha Sanstha Limited Kamptee. It was established in 1978 with the purpose to assist the college employees economically in their urgent needs. The membership of the society can be attained only by the permanent employees (teaching and non-teaching) of the college after the completion of probation period. The society has been successfully running for last 41 years. It has catered the urgent needs of the members by sanctioning loans to them in a very short period of time. It began as a small sapling in 1978 and today it has been flourishing as a huge tree of 130 members. The society initiated the short term and long term loan facility in the beginning and gradually, introduced RDs, DBRDs, Death Benefit Schemes and retirement benefit schemes for the members. The society has been acquiring 'A' grade for last 20 years. Every year, the meritorious wards of the members are felicitated by the society. The society gives them cash prizes on the occasion of the annual meeting. Teachers are also felicitated by the society for their extra ordinary achievements in academics like Ph.D. 4. The Practice SKP Employee Credit Cooperative Society was established in 1978 and has been running successfully for last 41 years. The distinctive feature of the society is that there has been an unopposed election of the office bearers since the establishment of the society. All the members unanimously accept the decision of the chairman in connection with the appointment of the office bearers. The chairman of the society is the Principal of the college. Another striking feature of the society is that the office bearers have been working without any remuneration, incentive or payment. The society did not record any dispute or grievances throughout the years. The society has also developed its own software for the smooth functioning of the loan transactions. The best practice

of the society is to sanction quick short term or long term loans to the needy members, RD (Recurring Deposits) and DBRD (Death Benefits Recurring Deposits) facilities. The short term loan limit is Rs. 60,000. The society ensures to make this amount available to the needy member within a single day so that he/she can use it as an emergency fund. Every member of the society feels economically independent because society is always ready to cater the needs of the members and the repayment of loans (EMI) is salary attached. The long term loan limit is 4 lakhs. This amount of loan is also credited to the needy employees in a day or two. The duration of repayment is 5 to 6 years. Society offers 8 and 9 interest on one year and two year RDs respectively. This facility develops a saving habit among the members. There are few RDs which run for 3 to 5 years and society gives a fine interest of 11 on them which is comparatively more than of the nationalized banks. The extra ordinary feature of the society is DBRD (Death Benefits Recurring Deposits). DBRD is a sort of insurance to the members in which if the employee or the member passes away in service and he is carrying any loan, he/she is exempted from the loan. The loan amount exempted to the dead member is not adjusted by the society it is recovered from the other members equally. This practice not only saves the society from the economical collapse but also creates an incredible bonding among the members (staff). Society also felicitates the retiring employees on their superannuation ceremony by handing them over a cheque of their savings and Rs. 3,000/- as a token of love and affection.

5. Evidence of Success ?
Balance Sheet 2019-20 ? Profit and Loss Accounts ? Minutes of the annual Meeting
6. Problems Encountered and Resources Required A huge demand of loans from the employees at times cannot be fulfilled due to the shortage of reserved fund. Society does not take any loans from other banks to fulfil the loan demands of the members because it will increase the interest rates against the repayment which may affect their monthly budget. All the office bearers including the chairman and the secretary are the regular employees of the college. Apart from discharging their all academic (Teaching/non-teaching) and administrative duties they are finding time to work for the progress of the society. Society faces the problem of full time man power but the executive body of the society manages everything by giving their extra time for the betterment of it.

Best Practice II
1. Title of the Practice - Faculty Development Program
2. Objectives ? To improve faculty's ability in carrying out research. ? To provide opportunities to widen the knowledge and to pursue research. ? To provide a forum to exchange views, ideas and the latest innovations in the field of education. ? To offer learning on basics, emerging trends and challenges in the various subjects. ? To provide hands-on training to demonstrate fundamental concepts of the subject.
3. The Context
Seth Kesarimal Porwal College Kamptee is one of the renowned colleges of Nagpur rural area. Right from the establishment of the college, it is on the path of progress and the teachers of the college have lion's share in its development. There are 53 teaching faculty members in the college, out of which 43 possess a doctoral degree. The College, Principal and the Management consistently focus on the development of the faculty. The college has two recognized research centers for subjects Chemistry and Microbiology. Many aspiring scholars of the region are able to attain their Ph. D. from this college. The college motivates the teachers for participation in Orientation and Refresher Courses and faculty development programs. Many staff members have attended these courses at different Academic Staff Colleges of India. Many faculty members have published their research papers in Peer Reviewed, Indexed, UGC Care Listed and Scopus journals. Few of them have an impact factor (Thomson Reuters) too. To see the research acumen of the teachers, and in order to provide more opportunities to the faculty members to widen the knowledge and to have deliberations on various issues and trends, the college has organized faculty development programs in the session 2019 - 2020.
4. The Practice
College took an initiative to organize various Faculty Development Programmes for the session 2019-20 to improve the

ability of the faculty members in carrying out research. To make this initiative fruitful, the college has organized various conferences, seminars and workshops in different subjects. a. Certificate Course in Yoga Meditation from 15th July 2019 to 14th August 2019. b. National Conference on Electronic Commerce: Issues Challenges (ECIC 2019) on 18th September 2019. c. Regional Workshop on Research Work its Significance on 27th September 2019. d. 11th National Conference on Solid State Chemistry Allied Areas (NCSCA - 2019) on 20th and 21st December 2019. e. International Conference on Future Tech of Life Sciences on 14th and 15th February 2020. f. International webinar on Researching and Writing a Masters Dissertation on 25th May 2020. g. National Webinar on ICT Tools for College Teachers on 28th and 29th May 2020. 5. Evidence of Success Reports and Photos of the events 6. Problems Encountered and Resources Required Organizing Faculty Development Programmes for Science faculty is comparatively easier than Arts and Commerce faculties. The teachers from Arts and Commerce Faculty are not much comfortable with the new technology, hence are reluctant towards organization of FDPs. Some of them are actually novice in the field of computer. Keeping these things in mind, the college has formed an 'ICT Cell.' The objective of the cell is to organize programmes to teach the basics of computers to the needy faculty members and to make the teachers aware of new trends in the field of ICT. Budget is always a problem to organize any event. In the recent years, FDPs, conferences and webinars have been organized by the various colleges in large numbers. Hence, it is a herculean task for the organizers to raise funds through registration.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

<http://skpckamptee.org/i/Best%20Practices.html>

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

Sports Recreation Food, Clothes, Shelter, Education and Health are the fundamental needs of human beings and the primary objective of every educational institute is to make the student capable to fulfill these needs. Even in the 21st century, 'Health' the last fundamental need is highly neglected and therefore the college has been striving hard since its establishment to make the students aware of health and fitness. The sports and recreation facilities available in the college is a distinctive feature among the institutions of the region. College has provided infrastructural facilities to Football and Hockey players of this region from very beginning. Many students of this region aspire to seek admission in the college due to sports facilities and qualified and trained staff. College also gives fees concession to such aspiring students who get admission through sports quota. This has helped large number of students to play the game for the college and in turn to represent R. T. M. Nagpur University and State of Maharashtra. The college has won RTMNU Inter - Collegiate Championship in Football 19 times, RTMNU Inter - Collegiate Hockey Championship twice, RTMNU Inter - Collegiate Cricket and Kabbadi Championship once in last 55 years. This is quite a spectacular record which no other educational institution of the region could match. Mr. Bimal Ghosh, an alumni of the college was awarded as the Best Football Coach of India in the year 1998. Every year, the college tries to organize some Inter-collegiate Sports Tournaments. In the session 2019 - 20, an Inter-collegiate Football Tournament was organized in which 55 colleges participated. During this session, the college team has participated in various inter-collegiate tournaments of Football, Kabaddi, Volleyball, Wrestling, Kho-Kho, Boxing and Athletics. Three players from College Team (Mr. Naushad Akhtar, Mr. Sahil Meshram and Mr. Ata Ur Rahman) were selected for R. T. M. Nagpur University

Football Team. Mr. Shubham Singnath participated in the 21st Usha National Athletics Championship, Delhi. Mr. Yash Rathod was selected for RTM Nagpur University Cricket Team and participated in the Inter-University Cricket Tournaments at Gwalior and Guntur. In order to develop the sportswomen spirit in female students and make them physically fit, the girls are being motivated to participate in games like Football, Boxing, Athletics and Volleyball. Gradually, the girls are also proving their metal by excelling in various sports. Some of the girls have also represented University as well as State in these games and some of the girls have been able to get jobs under sports quota. Miss. Prachi Rangari participated in the State Level Tug of War competition and secured the 3rd position in the mixed event. Miss. Priya Janbandhu represented the University in All India Boxing Championship held at Meerut. Apart from this, the college has started online and offline Yoga courses under the aegis of Department of Physical Education in the session 2019-20. This course facilitates the students and staff members to practice and learn Yoga to keep them fit and healthy.

Provide the weblink of the institution

<http://skpckamptee.org/i/Institutional%20Distinctiveness.html>

8.Future Plans of Actions for Next Academic Year

- To take more steps to enhance the quality of teaching - learning process.
- To focus on providing online teaching to students.
- To arrange health awareness programs for staff and students.
- To arrange programs on social awareness and environment awareness.
- To organize the National Webinars in Science, Commerce and Arts faculties.
- To arrange Guest Lectures on Skill Development of students.
- To arrange some research workshop and motivate staff members for enhancing the research work.
- To encourage more linkages and collaborations with other institutes / industries.
- To encourage students for participation in events organized in other institutes.
- To encourage staff for development of e - content.
- To encourage staff for participation in Conferences, Seminars and Workshops.
- To provide personal counselling to students through mentor - mentee.